



JUVENILE JUSTICE COMMITTEE

2011 MINUTES

Juvenile Justice Committee Meeting

January 24, 2011

Persons Present: Rena Paterson, Carmaine Sturino, Kalene Engel, Sherri Brekke, Julie Thompson, Judge Mary Leahy, Judy Gilow, Christine Ledebuhr, Ryan Hansch, Jessica Radke, Susan Cooper, Joyce Packard.

Minutes by: Kalene Engel

Minutes from December 21, 2010 meeting: Approved by consensus.

County Attorney Initiatives: Karin Sonneman has indicated at different CJCC meetings that she would like to take another look at Juvenile Detention Alternatives Initiative (JDAI) and juvenile diversions. She has also expressed an interest in diverting truancies and runaways, possibly using Restorative Justice. Kalene clarified that, although these issues had been mentioned in other CJCC meetings, the Juvenile Justice Committee was the appropriate committee to be addressing these issues.

JDAI Status Update: Kalene reported that the CJCC had looked into JDAI over a year ago, including a presentation on JDAI by Dakota County. A workgroup had been formed to gather data but the lack of support by the County Attorney's Office ended that effort. Kalene suggested that, since many of the ideas being mentioned are a part of JDAI, the implementation of JDAI take a back seat at this point to this committee's other efforts.

Diversion: Multiple issues were discussed with respect to diversion. Because of the multiple issues, the Juvenile Diversion Workgroup will be reconvened to address these issues, as follows:

- **Diversion Screening:** Prior to approximately 2002, juvenile citations were reviewed by a Review Committee to determine eligibility for diversion/appropriate methods to dispose of the case. The committee was comprised of a representative from law enforcement, corrections, county attorney's office, Restorative Justice and the school liaison officer and would meet weekly. This process ended because the County Attorney's Office was no longer willing to send a representative. When used, the Review Committee seemed to work well. Two years ago, a CJCC workgroup was formed to review the juvenile diversion program. As a result of that workgroup, a points system was used to determine eligibility for diversion. At present, Ryan is doing the juvenile diversion screening. He will talk to Karin Sonneman to find out whether the County Attorney's Office is willing to consider resuscitating the review committee approach to diversions.
- **Diversion Policies:** The felony adult diversion policy has been put in writing and is now being used. An adult misdemeanor diversion workgroup is meeting this week. The County Attorney's Office has a written juvenile diversion policy. Carmaine suggests that we try to have some uniformity in format/wording our various diversion policies. Kalene asked any department/agency with a juvenile diversion policy to send it to her so the policies could be reviewed as part of the work of the Juvenile Diversion Workgroup

- **Direct Referrals to Restorative Justice:** In the past, police officers were able to make direct referrals to Restorative Justice. This concept was considered, but not adopted, two years ago when juvenile diversion was under review by the Juvenile Diversion Workgroup. It is unclear whether law enforcement is in support of this, but it can be re-examined by the Juvenile Diversion Workgroup.
- **Truancies-Diversions:** The schools will be discontinuing the use of Family School Liaisons (FSL) due to funding. Many of the schools used the FSLs to monitor truancy and deal with truancy issues before they were sent for CHIPs petitions. Therefore, other processes need to be developed to deal with truancies. All present agreed that earlier intervention should lead to better results. Jessica stated that Restorative Justice would be interested in becoming more involved, but that a truancy-specific program would probably have to be developed. Some of the schools do a better job than others in acting proactively with respect to truants. Jessica offered to speak with Mark Anderson, Assistant Principal at Winona Senior High, to find out what the school's expectations were with respect to the County's involvement in truancies. Sherri will do the same with the principals at Lewiston and St. Charles. We would like to have the schools involved in our workgroups and would also like to achieve earlier notifications of possible truancy issues. Kalene asked anyone who had policies on handling truancies to send them to her so that a workgroup could spend an hour or so mapping out the existing truancy process.

Teen Court/Night Court: The irony of having truants miss school to attend court hearings was noted. Judge Leahy offered to conduct hearings either earlier in the morning (before school) or later in the afternoon (after school). She also offered to hold the hearings at the school.

Adjourned 1:05 p.m.

Next Meeting Date: TBA

Juvenile Justice Committee Meeting

February 25, 2011

Persons Present: Rena Patterson, Carmaine Sturino, Kalene Engel, Julie Thompson, Judge Jeff Thompson, Jessica Radke, Susan Cooper, Doug Stokes, Amy Steinberg, Terri Henderson

Minutes by: Kalene Engel

Juvenile Transports: Concerns were raised about juvenile transport issues, particularly those involving apprehension & detain (A&D) orders and females. Although the A&D order may specify a DOC recommendation of Elmore Academy, the juveniles are sometimes taken to a different location, such as Many Rivers. DOC concerns include potentially placing kids together in the same facility when it would be detrimental to do so. Additional DOC concerns include the up-front time spent by DOC in conducting intake and the extra expense incurred by staying at Many Rivers (which charges both for the day of arrival and day of departure). Transport concerns include late pickups and next-day court appearances which make a 3 hour drive time to Elmore difficult. Staffing could also be an issue as there are only 8 transport officers. The issue does not arise as much for non-A&D orders because Elmore provides its own transport. However, there have been issues with cancelled juvenile court appearances and responsibility for notifying Elmore not to transport. DOC agreed to take care of notifying Elmore in the future if there are changes for transport; otherwise it is the responsibility of the Sheriff to notify other locations. DOC also agreed to help Carmaine notify witnesses of cancellations if she needed assistance in doing so. All agreed that there were not a lot of options for placement locally. Julie T. will talk to Family & Children's Center to see if they could provide a therapeutic foster care home as a place to keep children locally. Discussion was also had about the language used in the A&D Order and how that could be tightened up to ensure that everyone was aware of potential placement conflicts and/or the level of security that would need to be provided for the juvenile. Because of the multiple issues, Carmaine agreed to chair a workgroup to discuss and develop recommendations for resolution.

Diversion & Truancy: The Juvenile Diversion Workgroup met to discuss the juvenile diversion procedure and incorporated a panel review (much like the misdemeanor diversion program) into the procedure. The Truancy Workgroup has also been working on examining its procedures in the hopes of incorporating some earlier intervention techniques. Kalene distributed proposed guidelines, forms and flowchart for both Diversion & Truancy and asked committee members to review them and provide her with feedback prior to the next Committee Meeting.

Juvenile Procedure: Kalene and her staff also compiled a flowchart and brochure for juvenile court procedures. She asked committee members to review them and provide her with feedback prior to the next Committee Meeting.

Adjourned 1:10 p.m.

Next Meeting Date: TBA

Juvenile Justice Committee Meeting

March 24, 2011

Persons Present: Rena Patterson, Carmaine Sturino, Kalene Engel, Julie Thompson, Amy Steinberg, Stephanie Nuttall, Ryan Hansch, Karin Sonneman, Sherri Brekke, Judy Gilow

Minutes by: Kalene Engel

Juvenile Transports: The Juvenile Transports Workgroup met on March 21, 2011 to follow-up on transport and other issues raised at the February 2011 Juvenile Justice Committee Meeting. Following the meeting, the judges instructed the Department of Corrections to check the “other” box on the Apprehend & Detain form and to specify whether the form of detention should be secure or non secure, as well as indicate any specific reasons as to why a particular facility would not be appropriate (i.e. the child should not be placed at the same facility as a sibling). Sherri Brekke noted that she uses a similar order for truants and runaways and that those juveniles MAY NOT be placed in secure detention. She will review her form to see if it should be revised. Karin will speak with Sheriff Brand about the need to enforce the judge’s orders. Ryan will check to see whether the bench warrants currently issued by the Court specify the reason therefore (failure to appear v. truancy) and will also talk to Doug Stokes.

The workgroup also discussed scheduling issues—specifically the fact that adult jury trials scheduled for Tuesdays trump juvenile court and sometimes create scheduling issues, particularly when Carmaine is the attorney on both. At Carmaine’s request, the Department of Corrections will contact schools, juveniles, parents, etc. to notify them of cancelled hearings.

Juvenile Court Clerks: Renee Rumpca has taken over the job of scheduling clerk so Deb Stark and Tammy Merchlewitz will be handling juvenile court.

Synthetic Drugs: Amy Steinberg put together a presentation on synthetic drugs which she shared with the group. Kalene asked her to give her presentation at the May CJCC meeting and Julie asked her to give her presentation at a social worker staff meeting.

Juvenile Diversion: Stephanie explained the new juvenile diversion procedure which will now include a review panel. Truancies (7-12 truancies) and runaways will also be added to the list of divertable offenses, but will likely be offenses that require a review panel recommendation. Carmaine noted that sometimes the runaways are gone for only a couple hours. Sherri will provide Kalene with a copy of the letter she sends out for truants and runaways so that it can be added into the diversion guidelines packet. Diverted truancies and runaways would be under Sherri’s supervision. Ryan and Stephanie will develop a Juvenile Diversion Form for the County Attorney’s Office. Kalene will make other changes to the guidelines that were agreed to at the meeting.

Truancy: No one requested any changes to the truancy guidelines and flowchart distributed at the February meeting. Kalene explained that the purpose of assembling the guidelines and flowchart was to use it in discussions with schools to come up with earlier interventions. Sherri and Julie noted that some schools were better than others at reporting absences. In fact, Sherri recently received a case where there were 30 absences. Julie will approach the ALC and Sherri will speak with Deb Moe about improving the referral process of truancies.

Adjourned 1:07 p.m.

Next Meeting Date: TBA

Winona County Criminal Justice Coordinating Council
Juvenile Justice Committee Meeting

April 28, 2011

Persons Present: Rena Patterson, Kalene Engel, Julie Thompson, Amy Steinberg, Ryan Hansch, Susan Cooper, Teri Henderson, Jessica Radke

Minutes: Minutes of March 2011 meeting were approved by consensus.

Synthetic Drug Update: Amy Steinberg is giving her presentation to the CJCC on May 4, 2011. The Winona Middle School will be hosting a presentation about synthetic drugs on May 17, 2011 at 6 p.m. Karin, Kevin Kearney and Todd Hoffe will present. Amy prepared a Fact Sheet to be distributed at that presentation (attached). Committee members were asked to review the Fact Sheet within the next few days and provide feedback to Kalene (as Amy is graduating).

Juvenile Court Procedure: Kalene distributed the Juvenile Court Procedure Flowchart (attached) that several members of the committee had reviewed. She still needs input from Ryan and Sherri.

Juvenile Caseload:

- Ryan accepted an Assistant County Attorney position in Redwood County. His last day is May 11th. Karin is reviewing case assignments, but it has not yet been announced who will be taking over the juvenile caseload.
- The number of initial appearances has declined and Carmaine is wondering whether there is a pile of “to be charged” cases somewhere. Ryan will check into this and advise Carmaine.

Diversions: Stephanie is making minor changes to the Juvenile Diversion Guidelines. Truancies and runaways will be incorporated into the diversion program starting with the next school year.

Fines/Restitution: Carmaine is wondering whether a juvenile work service obligation which is later converted into a fine could be sent to collections if it was not paid. Karin is looking into this issue along with other juvenile restitution/fine questions.

Juvenile Transports: This issue will continue to be monitored. If staffing is a problem, committee members wondered whether there were outside companies that could provide transportation services.

4E Foster Care Funding: Winona County quit requesting 4E funding for delinquencies because of the inconsistency in receiving the proper court order to support the funding, resulting in lost funding of approximately \$50,000 per year. To receive funding, the court order must be issued at the very first hearing when the child is placed out of the home. The order must contain the appropriate placement language and there must be an actual court order (not court minutes). The language “in the best interests of the child” must be stated on the record at the first court appearance. One possible solution is to have a checkbox form order that can be completed at the hearing. Julie Thompson and Susan are going to talk to the judges about this at a judge’s meeting in July.

Adjourned 12:40 p.m.

Next Meeting Dates: May 19, 2011 and June 16, 2011 at the DOC Conference Room at noon.

Winona County Criminal Justice Coordinating Council
Juvenile Justice Committee Meeting

May 19, 2011

Persons Present: Rena Patterson, Kalene Engel, Julie Thompson, Susan Cooper, Teri Henderson, Jessica Radke, Stephanie Nuttall, Carmaine Sturino, Judy Gilow, Judge Mary Leahy, Nicole Olson

Juvenile Case Assignments: For now, Stephanie will be handling juvenile cases at least until July. Ryan charged out all existing cases before he left. Depending upon whether the drug grant is extended, someone else may be hired in the County Attorney's Office.

Diversion Program: Stephanie is currently the Diversion Coordinator. Kalene will be convening a meeting to review all diversion programs. For now, truancies and runaways are still going through DHS (WCCS).

Synthetic Drug Update: The presentation on May 17, 2011 at the Middle School went very well, despite the lack of sound equipment and lights. Kevin Kearney, Todd Hoffe, Karin Sonneman and Christina Davenport were the presenters. There were lots of good questions being asked by the audience, including how to talk to children about the issue. Efforts are underway to bring the presentation to St. Charles.

Juvenile Court Procedure: Sherri and Stephanie will review the Juvenile Court Procedure Flowchart that was distributed at the last meeting (and attached to the minutes).

Fines/Restitution: It is still unknown as to whether a juvenile work service obligation which is later converted into a fine could be sent to collections if it was not paid. Another option is to have the parent be ordered to pay pursuant to the parental liability statute. Karin is looking into this issue along with other juvenile restitution/fine questions.

Juvenile Transports: This issue will continue to be monitored.

IV-E Foster Care Funding: Julie and Susan are going to talk to the judges at the June judges' meeting about making sure that delinquency orders contain the appropriate language necessary to secure IV-E funding.

JDAI Grant: The Minnesota Office of Justice Programs has a grant opportunity for a Juvenile Detention Alternatives Initiative, but one of the key requirements is to have a significant population of African-Americans or Native Americans. Stephanie has met with Nicole Olson to discuss possibly applying for the grant and they will be meeting again after Stephanie has time to update her juvenile case statistics.

Juvenile Justice Training: Nick Oswald, Kalene, Carmaine, Sherri and Stephanie will be attending a "National Juvenile Delinquency Courts Guidelines & Minnesota Guidebook" training sponsored by the Juvenile Justice Coalition on June 9, 2011. If others want to attend, there is possibly still room to carpool.

Adjourned 12:35 p.m.

Next Meeting Date: June 16, 2011 at the DOC Conference Room at noon.

Winona County Criminal Justice Coordinating Council
Juvenile Justice Committee Meeting

June 16, 2011

Persons Present: Rena Patterson, Kalene Engel, Julie Thompson, Susan Cooper, Teri Henderson, Carmaine Sturino, Judge Mary Leahy, Nicole Olson

Fines/Restitution: Stephanie will report back at the next meeting as to what she found out regarding juvenile fines/restitution. Carmaine noted that a judge recently issued an order for judgment for unpaid juvenile fines/restitution. He ordered judgment against the offender for \$3,000 (the full amount) and against the parents for \$1,000 (the statutory limit).

Juvenile Court Procedure: Sherri reviewed the Juvenile Court Procedure Flowchart and requested one change. Kalene will follow-up with Stephanie regarding requested changes from the County Attorney's Office.

IV-E Foster Care Funding: Julie and Susan met with the judges regarding the issue of making sure that delinquency orders contain the appropriate language necessary to secure IV-E funding. The judges are going to start using the form that was previously developed for this purpose by DHS (now WCCS). Although a reference to the necessary language during the hearing is helpful, it is much more preferable to include that language in the actual order. Julie will follow-up with Court Administration to make sure that the proper forms are made available for those hearings.

Juvenile Justice Training: Nick Oswald, Kalene, Carmaine and Sherri attended the "National Juvenile Delinquency Courts Guidelines & Minnesota Guidebook" training sponsored by the Juvenile Justice Coalition on June 9, 2011. Kalene distributed some of the training materials from the seminar including proposed Minnesota Juvenile Delinquency Guidelines. The Guidelines contain 16 key principles that jurisdictions should adhere to in order to improve court practice in juvenile delinquency cases. Time will be allocated at the July committee meeting to perform a self-assessment as to how Winona County is doing in meeting these key principles.

Placement Binder: Several months ago the committee was going to spend time at each meeting to discuss the various secure placement options for juveniles. Carmaine's former intern had prepared a binder of information on those facilities, which is believed to now be in the County Attorney's Office. Susan will attempt to locate the binder so that the committee can begin to review those facilities. Rena also noted that some of those facilities would be willing to come to Winona to discuss what is offered. Others on the committee expressed interest in actually visiting those facilities.

SCY (Supporting Community Youth) Program Update: The SCY Program is a dual diagnosis outpatient program for youth (to age 21 in Winona. The program is up and running and there have been several recent referrals to the program.

Juvenile Court Timelines: Nicole Young (Carmaine's intern) has compiled a list of various timelines applicable to juvenile court matters. Carmaine will be providing the results of Nicole's work after she has had a chance to review it.

Adjourned 12:40 p.m.

Next Meeting Date: July 21, 2011 at the DOC Conference Room at noon.

Winona County Criminal Justice Coordinating Council
Juvenile Justice Committee Meeting

July 21, 2011

Persons Present: Rena Patterson, Katie Johnson, Susan Cooper, Teri Henderson, Carmaine Sturino, Judge Mary Leahy, Jessica Radke

Fines/Restitution: Court Administration has been sending out a letter to juveniles, for several years, saying the court has ordered the restitution to be docketed as a judgment. The issue is there needs to be a hearing for this before it is ordered as a judgment against them. Carmaine will find out if the juvenile has a right to a hearing or if it can be done as Court Admin is currently doing it. Carmaine will also discuss this with Sally.

Juvenile Transport: There are reoccurring issues with the timeliness of juvenile transports arriving for court hearings. The DOC has addressed this issue with the Sheriff's Department. It was determined that a log of juveniles transports, to track when the juvenile is arriving and who transported them, will be kept for several months to track this issue. Susan recommended that the transport order include language that the juvenile arrive 15 minutes before the court hearing. Rena will recommend the language to Sally.

Foster Care There is whether a family preservation conference is necessary before a child can be placed in foster care. Current practice is that the family preservation conference must occur prior to the juvenile being placed in foster care. Carmaine requested that the family preservation conference be scheduled at the detention hearing to allow for quicker placement of the juvenile into foster care. This will be discussed at a future meeting when a DHS representative is present.

Juvenile Payables The new Juvenile Payable Rules went into effect July 1, 2011. When Court Admin receives a citation which qualifies as a payable from the Winona County Attorney's Office, Court Admin sends out the court documents to the juvenile along with the payables option document. Court Admin said the juvenile must pay the full \$100.00 in one payment or they have to go to court. The Committee is concerned because the juvenile could go through diversion and have the citation off their record or they can pay the fine, but the charge will be on their record. The Committee will get a copy of the form that Court Admin sends to the juvenile.

Juvenile Diversion Jessica R. is getting many emails regarding juveniles who are currently on probation and seeking diversion for a new charge. These juveniles are not eligible for diversion as they are in violation status of their probation. The same issue is occurring with juveniles who are currently in the diversion program and seeking diversion for a new charge. These juveniles are not eligible because they are in violation of their diversion agreement. These issues need to be clarified with the different agencies involved.

Juvenile Justice Training Self-Assessment This will be done at the next meeting when more people are present who attended the training and when a prosecutor and DHS representative is present.

Placement Binder This will be discussed at the next meeting.

Other Discussion was held on changing the meeting date to Wednesdays.

Adjourned 12:45 p.m.

Next Meeting Date: August 18, 2011 at the DOC Conference Room at noon.

Add a new subdivision 3 to Rule 6.06 as follows:

Subd. 3. Payment of Citation in Lieu of Court Appearance. When a child is charged by citation with an offense or offenses listed on the Statewide Payables List, the child may enter a plea of guilty before the scheduled arraignment date by paying the fine amount established by the Judicial Council, and any applicable fees and surcharges, and by submitting a Plea and Waiver Form signed or acknowledged by the child and the child's parent.

The Plea and Waiver Form shall advise the child that payment constitutes a plea of guilty and an admission (a) that the child understands the nature of the offense alleged; (b) that the child makes no claim of innocence; (c) that the child's conduct constitutes the offense(s) to which the child is pleading guilty; (d) that the plea is made freely, under no threats or promises, and (e) that the child has the following rights which the child voluntarily waives:

- (1) the right to the appointment of counsel if the child is subject to out-of-home placement as provided in Minnesota Statutes, section 260B.235, subdivision 6;
- (2) the right to trial;
- (3) the presumption of innocence until the prosecuting attorney proves the charges beyond a reasonable doubt;
- (4) the right to remain silent;
- (5) the right to testify on the child's own behalf;
- (6) the right to confront witnesses against oneself;
- (7) the right to subpoena witnesses;

The Plea and Waiver Form shall also advise the child that mandatory disposition requirements for a third or subsequent offense may require an appearance in court and may result in the imposition of certain dispositions including, but not limited to, those provided in Minn. Stat. § 260B.235, subd. 6.

The Plea and Waiver Form shall be developed and maintained by the State Court Administrator.

Winona County Criminal Justice Coordinating Council
Juvenile Justice Committee Meeting

August 18, 2011

Persons Present: Susan Cooper, Teri Henderson, Carmaine Sturino, Stephanie Nuttall, Jessica Radke, Kalene Engel

Minutes by: Kalene Engel

Juvenile Justice Training Self-Assessment: The Committee spent the majority of the meeting completing the first section of the National Council of Juvenile and Family Court Judges “Juvenile Delinquency Guidelines Self-Assessment Tool.” The tool is designed to assist jurisdictions in determining whether their current practices conform to the principles and recommendations articulated in the NCJFCJ Juvenile Delinquency Guidelines. The first section contained the sixteen key principles that form the foundation for a model delinquency court. The review prompted several recommendations for system improvement. The remaining portion of the assessment will be completed at a future meeting.

Juvenile Payables: Jessica Radke inquired as to whether it was DOC’s responsibility to inform juveniles of their right to simply pay a fine on a payable, rather than go through diversion. Stephanie will research the issue and report back at the next meeting. Kalene also suggested contacting Emily Baxter of the Council on Crime and Justice, who may have a brochure or other information regarding collateral consequences of a juvenile offense which could be given to the juvenile.

Adjourned 1:15 p.m.

Next Meeting Date: September 15, 2011 at the DOC Conference Room at noon.

Winona County Criminal Justice Coordinating Council
Juvenile Justice Committee Meeting

September 15, 2011

Persons Present: Susan Cooper, Teri Henderson, Carmaine Sturino, Stephanie Nuttall, Jessica Radke, Kalene Engel, Julie Thompson, Nelson Rhodus, Judge Leahy

Minutes by: Kalene Engel

Introductions: Committee members were introduced to Nelson Rhodus—the newly hired Winona County Assistant Attorney who will be handling the juvenile caseload.

System Response Review: Julie Thompson requested that the committee discuss the charging and treatment of developmentally disabled children, including law enforcement response, charging decisions and defense. The request was prompted by a case involving a 10 year old DD child who was arrested and later charged with disorderly conduct. The review demonstrated several areas where increased communication would likely have resulted in a different, more positive result. It also demonstrated the importance of involving Community Services early on in the process.

Strategic Planning: The committee reviewed the Committee Action Plan distributed by Kalene. After discussion, the committee adopted the following as its direction for 2012:

- Local, non-secure foster care options
- Coordination of transition circles with Family Group Decision-Making
- Review obligations/services provided by out-of-home placement facilities
- Re-entry services for 18-year old delinquents
- Streamline juvenile transport process

Adjourned 1:05 p.m.

Next Meeting Dates: All meetings will take place at DOC Conference Room, 5th Floor Courthouse

- Thursday, October 20, 2011 at 12:30 p.m.
- Thursday, November 17, 2011 at 12:30 p.m.
- Wednesday, December 14, 2011 at noon

Winona County Criminal Justice Coordinating Council
Juvenile Justice Committee Meeting

October 20, 2011

Persons Present: Rena Patterson, Susan Cooper, Teri Henderson, Carmaine Sturino, Craig Heinrich, Jessica Radke, Kalene Engel, Judge Leahy

Minutes by: Kalene Engel

Juvenile Justice Grant Opportunity: Kalene informed committee members of a grant opportunity that was just released by the Minnesota Department of Public Safety, Office of Justice Programs. The grant provides up to \$60,000 in funding (no match required) for juvenile justice programs in the following areas:

- Programs focused on youth development addressing status offense behaviors and eliminating the need for detention of status offenders;
- Programs that evidence a reduction in juveniles entering the juvenile justice system via school referral to police;
- Programs showing positive interaction between schools and the juvenile justice system;
- Programs based on the trauma informed care model for juvenile offenders;
- Disproportionate minority contact (DMC) reduction efforts.

Several ideas that have been discussed by the committee and the CJCC appear to be good possibilities for the grant. Once such idea is local shelter care/foster care for youth. Another is an anti-bullying partnership between the school district and justice system members. After discussion, the committee recommended that Kalene forward the grant opportunity and committee's thoughts to Family and Children's Center, Julie Thompson, Karen Sonneman and Kevin Kearney for further consideration.

Juvenile Transports: Although the committee previously addressed juvenile transports, it appears to once again be an issue of determining the lines of authority. Recently, a child was ordered to go to secure detention but was taken to a non-secure facility. Judge Leahy will arrange a meeting between the judges and Ron Ganrude, Steve Buswell and Doug Stokes. If that fails to resolve the problem, the committee will discuss other options, including a LEAN request.

Adjourned 1:15 p.m.

Next Meeting Dates: All meetings will take place at DOC Conference Room, 5th Floor Courthouse

- Thursday, November 17, 2011 at 12:30 p.m.
- Wednesday, December 14, 2011 at noon

Winona County Criminal Justice Coordinating Council
Juvenile Justice Committee Meeting

November 21, 2011

Persons Present: Susan Cooper, Teri Henderson, Carmaine Sturino, Kalene Engel, Karin Sonneman, Nelson Rhodus

Minutes by: Kalene Engel

Juvenile Justice Grant Opportunity: On November 4, 2011, Karin, Kalene, Nelson and Tom Schramm (intern) met with Joannette Robertson to discuss the juvenile justice grant opportunity. Prior to the meeting, Tom had conducted research regarding evidence-based programs which fit within the two areas of interest to the JJC: local shelter care and anti-bullying programs. After reviewing the grant purpose areas, those present concluded that the proposals probably would not fit within those purpose areas.

Local Juvenile Placement Options: The remainder of the meeting was spent discussing possible local juvenile placement options, both for short-term holdover placements and longer term placements. At the grant opportunity meeting, FCC had expressed an interest in accommodating Winona's needs for local placement options, but wanted to see the data as to what was needed. Following that meeting, Nelson pulled together statistics for the previous 2 months' detention hearings. The group felt it would be important to have local options for short term holdover placements (pre-detention hearings); pre-disposition and post-disposition. The following questions/issues were raised during the discussion:

- There is apparently a rule or funding requirement that a Family Preservation Conference must first be held in delinquency cases before a child can be placed in foster care. This means that the child either has to go home or to an out-of-home placement facility until the conference can take place. Is there a way to work around this?
- Besides lack of training, what happened to cause the therapeutic foster care option to falter?
- It seems like some youth do relatively well in out-of-home placement facilities, but then receive no transition care. Could FCC or another facility provide transition care?
- Would FCC consider doing a smaller version of the group home?
- Would surrounding counties be interested in referring youth to a Winona-based placement facility? (i.e. Wabasha, Houston, Fillmore) What kind of numbers do they have for each type of placement? What efforts have been made so far to determine regional interest in a facility?
- Can the appropriate evaluations be completed in a Winona-based placement facility?
- What kind of legal/licensing requirements would exist for a facility? Would the requirements change if it were only short-term?
- Could a risk assessment instrument be developed (similar to what is used in JDAI) to aid in release decision-making?
- Does HCO (Home and Community Options) have any housing that could be used for this purpose?

Prior to the next meeting, Nelson will add all pending and new cases to his spreadsheet. Kalene will speak with Julie Thompson regarding the therapeutic foster care issues and regional interest in a local facility.

Adjourned 12:45 p.m.

Next Meeting Dates: All meetings will take place at DOC Conference Room, 5th Floor Courthouse

- Wednesday, December 14, 2011 at noon