



COMMUNITY OUTREACH & DIVERSITY COMMITTEE

2011 MINUTES

**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA
COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**

- Minutes for Wednesday, January 12, 2011
- Next Meeting: Wednesday, February 16, 2011

COMMITTEE MEMBERS PRESENT: Sally Cumiskey, Lynn Theurer, Justin Wesley, Kevin Kearney, Karin Sonneman, and Carmaine Sturino

ALSO PRESENT: Kalene Engel, CJCC Coordinator; Chong Vang, Project Fine; Tiffany Stavish, CJCC Intern

TOPICS OF DISCUSSION:

(1) Leadership:

- a. New Co-Chairs: Karin Sonneman & Kevin Kearney;
- b. The Minute-taking responsibility will rotate with each meeting; the more people that attend the less times you have to take Minutes!;
- c. Our new Meeting Date will be the 3rd Wednesday of the Month;
- d. Our new Meeting Time will be 8:00 a.m.; and
- e. Interns working with Carmaine will remain available to the Committee.

(2) Hiawatha Valley Region, Legislative Outreach Review & Impressions:

- a. There is no new money to be had, but we are hopeful for no cuts;
- b. Support for a Drug Court exists at the County Level;
- c. In the future, we hope to see representation from Law Enforcement present at such events as they are key to a teamwork approach when presenting Winona County's/MN's budgetary needs;
 - i. Sally will speak with Chief Paul Bostrack and Karin will speak with Sheriff Dave Brand

(3) City/Township Visits

- a. Our "kick-off" will be when we attend the Association of Townships Meeting on Feb. 9th @ 8:00 p.m.
 - i. Intern Tiffany Stavish will request that we be placed on the Agenda for the February date.
- b. Karin, Sally and Kevin Kearney will be in attendance as well as any other members that are interested.
- c. We hope to peak their interest so they invite us to their smaller town/city specific monthly meetings.

(4) Law Day

- a. *Next Meeting*: Should we change the name to something more specific to “Criminal Justice Process Day” to avoid grant problems where people think we may be duplicating efforts traditionally known as “Law Day”?;
- b. Kevin will confirm with the schools that May 2, 2011 is our “Day” so they ‘hold’ available time for their students to come visit us; and
- c. Tiffany and Kalene will continue to look into grant opportunities with the State Bar Association as there appears to be concern of duplicative efforts at this time.

(5) Primary Prevention of Domestic & Sexual Violence Committee Update

- a. Carmaine will no longer be the CJCC representative serving on the Committee; however, Stephanie Nuttall and Lynn Theurer are members of the committee and all agreed that necessary reports will still be made to the CJCC. If anyone is interested in joining the group, please contact Lynn;
- b. New training for Prevention Speaker’s Bureau: 2/23 and 3/10, details TBA
- c. Refresher training for Prevention Speaker’s Bureau: 3/24, details TBA

MINUTES BY: CMS

NEXT MEETING: Next Meeting: Wednesday, February 16, 2011 @ 8:00 A.M.

Community Outreach & Diversity Committee Meeting
February 16, 2011 at 8:00 a.m.
Kensington Banquet Room

Persons Present: Sally Cumiskey, Kevin Kearney, Fatima Said, Tiffany Stavish, Carmaine Sturino, Justin Green, Kalene Engel, Justin Wesley, Karin Sonneman, Lynn Theurer

Minutes by: Kalene Engel

Media/Public Relations: Several members of the COD Committee attended and were impressed by a recent presentation by Justice Sanctions of La Crosse. Justice Sanctions has a media outreach plan that involves both television and newspaper, with specific justice topics slated to be discussed on consecutive days in March. Justin Green suggests that we borrow from this concept and formulate our own media plan, perhaps pairing an opinion piece (authored by a CJCC representative) along with a corresponding news article. Suggested topics might include the following: Overview by Judge Challeen, CJCC History & Activity, Crime Prevention, CARE, Court Changes, County Attorney Perspectives and Future Projects. The proposed timeline for this project would be six weeks to two months from start to finish. Kalene indicated that she and Sally would be making a presentation to the County Board on Tuesday, February 22nd. The presentation will include information about the history and structure of the CJCC, its accomplishments and its future direction, with an emphasis on prevention. She felt it would be important to emphasize the shift away from the “lock-em-up and throw away the key mentality” to the evidence-based practices that endorse rehabilitation and prevention. Others felt that the focus should not exclusively be on either one newspaper, or even just newspapers in general, but should encompass other forms of media such as television and radio. Having support from multiple areas of the justice system would also be crucial—like in the case of having law enforcement support for a diversion program. The goals of a media effort could be to educate others and gain support (1) for the CJCC, (2) for the concept of “prevention” models of corrections and (3) for funding of future projects of the CJCC. Kevin, Sally, Kalene and Karin expressed an interest in serving on a workgroup headed by Justin to coordinate a media plan. Kalene will arrange a meeting of the workgroup sometime after the Tuesday board meeting.

Township Officer’s Meeting: Due to a change in the meeting start time, the CJCC contingent arrived after the meeting was over. They were able to meet with people one-on-one and will request to be put on the April 13 agenda.

Human Rights Commission: The Human Rights Commission will be manning a table at Earth Day on April 16th and it would be great to have someone from CJCC at the booth to talk about the expansion of the Commission to a county-wide commission. The Human Rights Workgroup will meet on February 24, 2011 at 8:00 a.m. in Karin’s office to determine the next steps in making that goal a reality.

Committee Leadership: Kevin will be the committee chair.

Government Day: Kalene and Tiffany collaborated on the writing of a grant application to the Minnesota State Bar Association for Government Day. The requested amount of approximately

\$1,700 included costs for both days (May and September), less the \$500 donation already received. The structure of the event is similar to the Courthouse Open House event with various stations and a mock trial. The Government Day Workgroup will meet on February 24, 2011, immediately after the Human Rights Commission Workgroup meeting at 8:00 a.m., to discuss, in more detail, the structure of the event.

Adjourned 9:10 a.m.

Next Meeting Date: March 16, 2011 at 8:00 a.m.

Community Outreach & Diversity Committee Meeting
March 16, 2011 at 8:00 a.m.
Kensington Banquet Room

Persons Present: Kevin Kearney, Fatima Said, Nicole Kunz, Carmaine Sturino, Kalene Engel, Justin Wesley, Karin Sonneman, Lynn Theurer, Mena Kaehler

Minutes by: Kalene Engel

Approval of Minutes from February 16, 2011 Meeting: Approved by consensus.

Government Day:

- **Scenario:** The scenario that will be played out during Government Day sessions is the theft of an iPod at school. Justin W. will provide a summary of the scenario for use in the booklet and will also script out the trial (which will be acted out by the students). Kevin will talk to the teachers about which student, in each group, would be suitable for playing the role of defendant. Following the meeting, Justin W. provided the following summary of the scenario:

A local middle school student opened her locker and realized that her iPod had gone missing. The student spoke with some of her friends and began to suspect that another student, Dennis the Menace, had taken the iPod out of her locker and sold it for cash. The student reported the missing iPod to her teacher. Dennis the Menace was charged with Theft and Receiving Stolen Property and he is scheduled for trial. Several witnesses are expected to testify. After listening to all of the testimony and reviewing all of the evidence, it will be up to a jury to determine whether Dennis the Menace is guilty of Theft and Receiving Stolen Property.

- **Volunteers:** Lynn Theurer has secured commitments from several League of Women Voters to volunteer as tour guides on May 2nd, including Karen Fawcett (part of the day), Lori Ortega, Deb White, Kay Shaw and Lynn Theurer. Kevin O’Laughlin from the County Attorney’s Office has also agreed to volunteer. Lynn will try to get additional volunteers so there are two LWV volunteers for each group. Because Lynn will be gone from 4/19 to 5/1, she will e-mail contact information for all volunteers to Kalene and direct them to contact Kalene with questions.
- **In-School Session:** The Winona Middle School has suggested *April 28th from 2-3 p.m. for the in-school assembly portion of Government Day. At this session, members of the County Board would be present to talk about the role of the County Board and also to deliberate (and pass) a “fake” ordinance regarding theft. Kevin Kearney would be present to talk about the role of law enforcement and to perform the arrest of the suspect. Mena will check with County Board members regarding their availability for the date. *Note: following the meeting, the WMS suggested Friday, April 29th from 2-3 p.m. for the assembly portion.

- On-Site Portion: The on-site portion of Government Day will consist of six different stations, each of which is allotted 20 minutes in length, inclusive of travel time between stations. The morning session will run from 9:15 a.m. to 11:15 a.m. and the afternoon session will run from noon til 2:00 p.m. There will be four groups of 35 students shuttling between stations. Two of the groups will convene for each trial (total of 70 students for each trial), but the groups will otherwise travel in groups of 35 to the remaining five stations. Following are the stations, locations and the volunteers at each station:

Station	Location	Volunteer
Jail	Jail garage, quick jail tour and walk through the tunnel to the courthouse	Doug Stokes, Steve Buswell
Prosecution	Karin's office	Karin Sonneman, Kevin Kearney
Court Admin	Court Admin lobby and perhaps a tour of offices	Sally Cumiskey
Defense attorney	3 rd floor lobby	Carmaine Sturino and Chris Ledebuhr
Trial	Courtroom #1 – 3 rd Floor	Justin Wesley
Dept. of Corrections	Courtroom #3	Teri Henderson

Each station volunteer should prepare and provide to Kalene a bullet point of talking points to include:

- Who you are and what you do
- What are the responsibilities of your office/department and how does it fit into the justice system
- Any interesting information you plan to tell the kids (like how many officers work for the Winona PD or how many inmates there are on average in jail or how many cases are filed each day)
- A demonstration of what you or your office would actually do given the hypothetical situation
- A description of whatever else you are going to do to fill the time allotted (perhaps a tour of the facility)
- Other Government Day Responsibilities:
 - Transportation: Kevin will confirm that the buses are still on reserve.
 - Media: All agreed that media needs to be contacted.
 - Other schools: Fatima and Nicole obtained information on private schools in Winona. Based upon the number Nicole obtained, we would have room to invite private schools to the 2nd event (tentatively planned for September). Nicole will work on getting information on charter schools. To reach home schooled children, we will use the media.

CJCC, Diversion and the Media: Following the recent article on CJCC successes in the Post, Sarah Elmquist expressed an interest in doing more in-depth articles on some of the CJCC programs. Justin G. agreed to coordinate this with Sarah. Karin also soon plans to submit a guest column to the Winona Daily News to clarify that the diversion program was a collaborative effort, not simply the effort of the County Attorney's Office

Human Rights Commission: Following the February 24, 2011 workgroup meeting, Karin was going to follow-up with Roseann Shaw of the City Attorney's Office regarding the proposed agreement that had been circulated between the former City and County Attorney. Kalene will try to locate any correspondence she has on the issue and forward it to Karin.

Adjourned 8:45 a.m.

Next Meeting Date: April 20, 2011 at 8:00 a.m.

Community Outreach & Diversity Committee Meeting
April 20, 2011 at 8:00 a.m.
Kensington Banquet Room

Persons Present: Kevin Kearney, Fatima Said, Nicole Kunz, Carmaine Sturino, Amy Steinberg, Kalene Engel, Justin Wesley, Karin Sonneman, Mena Kaehler, Teri Henderson, Christina Davenport, Sally Cumiskey

Minutes by: Kalene Engel

Law Day:

- **Pre-Law Day:** Law Day events will kick-off with an assembly on Friday, April 29 from 2:00 p.m. to 3:00 p.m. at the Middle School. At that time, the Winona County Board will discuss its role in government and will “enact” a theft ordinance. Kevin Kearney will discuss law enforcement’s role and will “arrest” a student for the crime of stealing an iPod. The Board is allowed 20 minutes for its portion. Kevin will use the rest of the time for his presentation and also to introduce the on-site portion of the event
 - **Things to do:**
 - Mena will find out how many of the commissioners plan to attend the meeting.
 - Kalene will get name badges to Sally for those attending the Pre-Law Day event
 - Kalene will compile a letter to the teachers with a summary of the event activities and copies of the brochure, mock trial transcript, jury instructions and verdict forms.

- **On-site:** The on-site portion of Law Day will be held on May 2, 2011 between 9 a.m. and 2 p.m.
 - **Things to do:**
 - The workgroup will read through the revised mock trial script following the COD meeting.
 - Karin will prepare a “Request for Action” regarding the mock ordinance and send it to Deanna/Duane.

- **Synthetic Drugs:** Synthetic drugs have become an ever-increasing problem in Winona County. Amy Steinberg has given her Powerpoint presentation on synthetic drugs to various groups and will present it at the May 4th CJCC meeting. Committee members expressed an interest in doing more on this issue. Suggestions included incorporating public health into the presentation, involving local PTAs, appealing to the legislators, passing a local city ordinance and educating people within the system. It seems like “plant food” is more of an issue in Winona than it is in the rest of the state. Carmaine will talk to Todd Hoff to see if he could attend the May 4th CJCC meeting. Kevin will invite Margaret Schild and Kalene will invite the press and legislators. Since the Crime Prevention Committee is also interested in working on the issue, perhaps a joint committee could be formed.

- Township Officers' Meeting: Karin and Sally attended the April 13, 2011 Township Officers' Meeting. They spoke about the CJCC and expansion of Human Rights Commission to the County. They were well received and the audience asked good questions.
- Rita Seha Presentation: Rita Seha will be presenting to the Winona Senior High Junior Class on April 27, 2011 in conjunction with the annual Mock Crash Event. Rita recently spoke at Cochrane-Fountain City High School and gave a very powerful presentation. She is attempting to secure funding for a trailer on which to place the remains of the vehicle involved in the crash that claimed the lives of five family members. Kevin will speak with her about where she is at with the funding and report back to the committee.
- Other:
 - The Project FINE Taste of International Cuisine Dinner will be held on June 12, 2011 from 4:30 p.m. to 7:00 p.m. at Signatures.
 - Kevin recently spoke at Southeast Technical College and mentioned the work of the CJCC, which generated a lot of interest from his audience.
 - Chief Justice Gildea talked about the Winona CJCC at a recent Chief Judges meeting, noting that we are a model for the rest of the state.
 - Today the Sheriff's Department is hosting a "Don't Text While Driving" presentation.
 - Happy 29th birthday to Carmaine! Thanks for the bagels!

Adjourned 9:00 a.m.

Next Meeting Date: May 18, 2011 at 8:00 a.m.

Community Outreach & Diversity Committee Meeting
May 18, 2011 at 8:00 a.m.
Kensington Banquet Room

Persons Present: Kevin Kearney, Fatima Said, Carmaine Sturino, Kalene Engel, Lynn Theurer, Karin Sonneman, Sally Cumiskey

Minutes by: Kalene Engel

Law Day Wrap-Up: Law Day was a success. We did receive good feedback from volunteers, students and teachers and will need to tweak a few things for the next Law Day. One change will be to have a roadmap of events poster at each location, notifying participants where they are in the process. Another would potentially be a scavenger hunt-like activity to keep the children more engaged. To accommodate multiple schools, we may need to videotape a mock County Board meeting and then have Kevin Kearney present the video, as well as discuss the role of law enforcement, during on-site visits to the various schools. We will discuss and implement these changes in time for the next Law Day in late September/early October of 2011. Meanwhile, Sally will select an appropriate date for the next Law Day and Kalene will send letters to the remaining school districts, notifying them of the date and requesting them to respond with the number of students who would be attending and whether they would prefer a morning or afternoon session.

Winona-Dakotah Connection 2011: The Winona-Dakota Connection (formerly Dakota Reconciliation) is again seeking volunteers. Several committee members volunteered at last years' event. Fatima, Kalene, Lynn, Karin and Sally expressed an interest in volunteering again this year. Sally will notify Debbie White of the names and requested locations/times of the volunteers.

Synthetic Drug Presentation: Despite the lack of operation sound or video equipment, the synthetic drug presentation at the Winona Middle School last night went well. Kevin Kearney, Todd Hoffe, Karin Sonneman and Christina Davenport were the presenters. Several members of the media as well as over 100 audience members were present. Probation officers expressed an interest in becoming more involved with the issue. A citizen from St. Charles was interested in having a presentation like this in St. Charles, so Kevin will speak to Bill Spitzer about that possibility. Margaret Schild of Winona Community Education played an integral role in making the presentation happen, including getting the word out to the schools.

County Fair: The Winona County Fair will be held from July 6-10th. Sheriff Brand is interested in having CJCC volunteers to man the Sheriff's booth. Committee members are willing to help, but would not be able to cover all shifts. Kalene will order supplies for the sucker pull game and will ask Sheriff Brand for the sign-up list, which she will circulate to committee members.

Other: The Project FINE Taste of International Cuisine is on June 12, 2011. CJCC has purchased one table. The League of Women Voters is working on the purchase of another. Kevin will be in the Winona Dancing with the Stars Program. Project FINE will also be represented. If you want to attend the event, get tickets early as they will sell out.

Adjourned 8:55 a.m.

Next Meeting Date: June 15, 2011 at 8:00 a.m.

Community Outreach & Diversity Committee Meeting
June 15, 2011 at 8:00 a.m.
Kensington Banquet Room

Persons Present: Kevin Kearney, Fatima Said, Kalene Engel, Karin Sonneman, Justin Wesley, Tami Mueller

Minutes by: Kalene Engel

Winona-Dakota Connection 2011: Several committee members volunteered at this years' event, which was a one-day event. Next year the event will be held over multiple days during September. Schools will be invited to send their students to the event.

Winona County Fair: Kalene distributed the sign-up sheet for the Fair Booth. Committee members recommended having a special display for Synthetic Drugs so Kalene will work on preparing such a display.

Fall Law Day: Fall Law Day 2011 will be held on September 28, 2011. Karin will talk to Duane Hebert about arranging for the County Board to videotape a mock board meeting (with introduction/explanation of the County Board function). This video would be shown by Kevin Kearney when he visits the schools in mid-September to prepare the classes for Law Day. Kalene will work on preparing displays for the various stations to illustrate to the students where that station fits into the handling of a criminal case. Kalene will also follow-up with Sally to find out what audio equipment we will need for the mock trial portion of the event.

Outreach Events:

- Kevin was invited to a recent "Intro to College" discussion for high school graduates and was able to discuss several timely topics, as well as talk about the CJCC
- Karin attended the Township Officers Meeting and informed them of the Fall Law Day.
- Winona State may be interested in having CJCC participate in some new student orientation activities, such as having a table for the "Freshman Walking Tour."
- Steamboat Days kicks off today. Join the Harbormaster at the Harbormaster reception tonight from 5-7pm at the Beverage Garden
- National Night Out will be on August 25, 2011. It will likely follow the same format as last year.

Other Items: Winona County will be taking over the administration of the WinonaInternships.com website this fall. However, the website itself will still be available for CJCC members for the purpose of posting available internship opportunities.

Adjourned 8:55 a.m.

Next Meeting Date: July 20, 2011 at 8:00 a.m.

Community Outreach & Diversity Committee Meeting
July 20, 2011 at 8:00 a.m.
Kensington Banquet Room

Persons Present: Kevin Kearney, Fatima Said, Justin Wesley, Tami Mueller, Sally Cumiskey, Lynn Theurer, Katie Johnson

Minutes by: Katie Johnson

Winona County Fair: The overall consensus was that the Winona County Fair was another success. The question cards were a great educational material for the children and the parents. Recommendations for next year: more suckers, place the instructions so volunteers can see them, and have volunteers report at the end of their shift if supplies and informational materials are low.

Fall Law Day: Kevin is going to arrange a special Law Day meeting to address developing a script for the County Board and requesting volunteers for the Board Meeting video. It was agreed that it would be easiest to have a County Board member write the script. Lynn will send out a notice to the League of Women Voters for volunteers.

National Night Out: National Night Out is on August 25, 2011. Kevin is looking for volunteers within the Winona County government system to participate in the event. All volunteers will meet at a central location and be divided into several groups which will tour around the different neighborhoods. The exact time and location for meeting is yet to be determined.

Operation Fake Out: The Winona Police Department has received a grant to focus on targeting fake identifications. With a portion of the grant funds, Crime Stoppers will be utilized to advertise these efforts and possibly offer incentives to those who retain/turn in fake identifications.

Other Items: Dodge, Fillmore, and Olmsted County have been seeing large amounts of plant food use in their counties. Fillmore County has asked Kevin to come speak to their police officers and corrections department on synthetic drugs. Kevin is seeking others willing to present on the issue along with him. Christina Davenport was recommended from the County Attorney's Office.

Adjourned 8:24 a.m.

Next Meeting Date: August 17, 2011 at 8:00 a.m.

Community Outreach & Diversity Committee Meeting
August 17, 2011 at 8:00 a.m.
Kensington Banquet Room

Persons Present: Kevin Kearney, Fatima Said, Tami Mueller, Lynn Theurer, Kalene Engel, Carmaine Sturino

Minutes by: Kalene Engel

Fall Law Day:

- **Participating Schools:** So far, three schools have signed up to participate—St. Charles, Riverway and Bluffview Montessori. The number of students is around 100, which means we would only need to hold one session.
- **Times:** Two of the schools prefer an afternoon session, while the other prefers a morning. Kalene will check with Sally to find out whether she was planning on a particular time. She will then contact St. Charles to find out what kind of bussing times would work for them.
- **City Council Meeting:** For the Fall Law Day, we will be involving the Winona City Council in the “law-making” part of the process. Kevin has spoken with Monica Hennessy-Mohan about this and will also speak with Mayor Miller. The idea is to have someone from the City (Mayor, council member, etc.) give an overview of the role/duties of the City Council and then to have the Council hold a mock meeting to consider the theft ordinance.
- **Volunteers:** Lynn Theurer has sent out an e-mail to the League of Women Voters. Since Lynn will not be here, Debbie White will be our point of contact.

National Night Out: National Night Out is on August 25, 2011, starting at 6:00 p.m. in the Target parking lot and going til approximately 8-9:00 p.m. There are currently 12-13 different sites to be visited by two groups. Kevin will be sending out an e-mail shortly with details and requests for volunteers.

Operation Fake Out: Kalene and Kevin authored a grant proposal which generated a \$4,100 grant to the Winona Police Department. The proposal focused on targeting fake identifications.

Other Items:

- **Human Rights Commission (HRC):** The City of Winona HRC will be hosting the statewide HRC conference on April 14, 2012. Committee members expressed interest in getting the Winona HRC to be county-wide in time for that conference.
- **Synthetic Drug Presentation:** Kevin, Christina Davenport and Lou Ferguson will be giving a presentation on synthetic drugs in Fillmore County.
- **Strategic Planning:** In September, the CJCC will be asking committees to do some pre-planning for the October Strategic Planning Meeting.

Adjourned 8:50 a.m.

Next Meeting Date: September 21, 2011 at 8:00 a.m.

Community Outreach & Diversity Committee Meeting
September 21, 2011 at 8:00 a.m.
Kensington Banquet Room

Persons Present: Kevin Kearney, Fatima Said, Tami Mueller, Lynn Theurer, Kalene Engel, Carmaine Sturino, Sally Cumiskey, Justin Wesley

Minutes by: Kalene Engel

Fall Law Day: Preparations are nearly complete for the September 28th Law Day. Kevin taped some footage of Winona City Council members and will visit Bluffview and Riverway tomorrow. The justice system volunteer representatives for all stations are again available to participate. Kevin has arranged for busing for Riverview and Kalene has updated the guidebook and signs. The 27 participants will be divided into two groups and complete the stations between 9:00 a.m. and 11:00 a.m.

Human Rights Commission: Winona will host the statewide HRC conference on March 24, 2011. The conference is in the planning stage and Fatima is on the planning committee. The event will be a one day event, with a reception at the Historical Society. The status of the county-wide expansion of the local HRC is unknown. Sally will see if Karin can attend the next HRC meeting.

Strategic Planning: After reviewing and updating the Committee Action Plan Chart, the Committee adopted, as its direction for the ensuing year, the following:

- Continue Community Resource Outreach—participating in existing events in the community
- Continue Law Day event(s)
- Continue County Fair event
- Continue Synthetic Drug Presentations
- Continue Legislative Outreach
- Expand Human Rights Commission to county

Adjourned 8:55 a.m.

Next Meeting Date: October 19, 2011 at 8:00 a.m.

Community Outreach & Diversity Committee Meeting
October 20, 2011 at 8:00 a.m.
Kensington Banquet Room

Persons Present: Kevin Kearney, Kalene Engel, Carmaine Sturino, Justin Wesley, Karin Sonneman, Mena Kaehler

Minutes by: Kalene Engel

Fall Law Day: Kalene is working on producing a DVD of the interviews that Kevin did with Winona City Council members. Kevin will use this DVD when he travels to the schools to do his pre-Law Day presentation. Kalene will also follow-up with the Bluffview and Riverway teachers to get feedback on the September event.

National Night Out: The use of a bus for the Law Day prompted a discussion about possibly using a bus (a city bus) for National Night Out. Committee members were in favor of doing this so Kevin will check into this for next year.

Halloween Bags: Committee members provided suggestions for the distribution of Halloween bags by the Winona Police Department. Suggestions included distributing the bags at supermarkets, the YMCA, schools and the County Office Building. Other suggestions included placing safety brochures/coloring books in the bags.

Human Rights Commission (HRC): Karin attended the most recent HRC meeting. She is also hosting a meeting today in her office, the topic of conversation of which is the county-wide expansion of the local HRC. Mena suggested that someone put together a brochure describing the HRC and how a county-wide expansion will benefit county residents. Others suggested creating a work plan with the tasks that need to be done in order to accomplish the goal. The target date for expansion is prior to the state HRC conference in March.

MNSCAM: Kevin will be attending training seminar today on scams. Committee members discussed how to get the word out to the general public about scams in the area. Mena is considering writing her "Commish's Corner" article on scams. Justin is willing to do a public service announcement. Kevin (and possibly Mena) will obtain information at the meeting today and report back to the committee at the November meeting.

Adjourned 8:50 a.m.

Next Meeting Date: November 16, 2011 at 8:00 a.m.

Community Outreach & Diversity Committee Meeting
November 16, 2011, 2011 at 8:00 a.m.
Kensington Banquet Room

Persons Present: Kevin Kearney, Kalene Engel, Sally Cumiskey, Lynn Theurer

Minutes by: Kalene Engel

Human Rights Commission (HRC): A workgroup consisting of Karin, Sally, Kevin and Maureen Holte met earlier this month to discuss the expansion efforts. Karin will have a draft of a joint powers agreement prepared by the end of November, which will then be brought back to the workgroup. Maureen asked for statistics from the HRC regarding how many non-City of Winona request were received by the HRC. Chuck Ripley will be working on compiling that data. The HRC is looking for publicity and it was suggested that a newspaper article on the existing HRC would be a good lead-in to a later story about the countywide expansion effort

Project FINE Speaker's Bureau: Project FINE has pulled together a group of speakers willing to speak about Project FINE and its work.

MN-SCAM: Since attending the BCA MN-SCAM seminar, Kevin has spoken to a few community groups about scams. The committee discussed ways to get information on scams to the general public, in addition to Kevin's efforts. Suggestions included putting together a brochure with the BCA information and distributing it with the Winona Post, HBC bills or County tax statements. Other suggestions included radio or HBC/public television spots. Kevin will pull together the information for a brochure and Kalene will contact potential distributors for cost information.

CJCC Appreciation Luncheon: Through various outreach efforts, the CJCC has received donations and prize awards that can be used for program expenses (above and beyond the budgeted amounts). The Committee would like to host an appreciation luncheon for CJCC members at the CJCC Main Council Meeting on December 7th. Members would receive a complimentary meal and would be asked to make a donation of money or non-perishable food to Volunteer Services. Kalene will obtain approval from Duane Hebert and then make arrangements for the luncheon.

Adjourned 8:50 a.m.

Next Meeting Date: December 21, 2011 at 8:00 a.m.