



# COMMUNITY OUTREACH & DIVERSITY COMMITTEE

## 2010 MINUTES

**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA  
COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**

- Minutes for Wednesday, January 13, 2010
- Next Meeting: Wednesday, February 10, 2010

**COMMITTEE MEMBERS PRESENT:** Kevin Kearney, Sally Cumiskey, Fatima Said, Lynn Theurer, Judge Thompson and Carmaine Sturino

**ALSO PRESENT:** Chuck Ripley HRC, and Kalene Engel, CJCC Coordinator

**COMMITTEE MEMBERS:**

Carmaine Sturino, Committee Chair  
Sally Cumiskey  
Fatima Said  
Kevin Kearney  
Alex Hines  
Lynn Theurer  
Rich McCluer  
Rusty Cunningham  
Justin Green  
Karin Sonneman

**TOPICS OF DISCUSSION:**

- I. Greetings
- II. Minutes were reviewed & approved without changes
- III. Announcement
  - a. Project FINE Annual Report to the Community Celebration, Tuesday, Feb. 2, 2010, 5:00 p.m. – 7:00 p.m.; presentation at 5:30 p.m.
- IV. Ongoing Projects:
  - a. Discussion regarding Census 2010 and St. Charles City Hall Event
    - i. In the month of March, a Census Assistance Center, at City Hall in St.Charles
    - ii. **Primary objective:** to help those in attendance complete the Census Form
    - iii. Help in the following ways:
      1. Have a Census Assistance Center representative present & able to help people fill out forms;
      2. Forms available in multiple languages;
      3. Interpreters available; and
      4. Presentation re:
        - a. confidentiality aimed towards undocumented immigrants, and

- b. importance of completing the form:  
political, financially, etc.

- b. **Secondary objective:** provide an informational forum on the topics associated with having a driver's license

- i. Possible topics presented on could include the following:

- 1. If eligible, how do you apply for and successfully obtain a MN DL?;
    - 2. If you not eligible,
      - a. What public transportation/carpool is available? (work, school, grocery store, library, etc.)
      - b. What are the legal consequences of driving citations?;
    - 3. What triggers deportation?;
    - 4. What insurance agencies are able to work with non-English speaking persons holding valid MN DL?;
    - 5. What legislative changes are necessary to allow undocumented immigrants to obtain valid MN DL's?;

- ii. Have available as many State translated Court documents as possible available for the public to pick up and take home

- 1. Payable list?
    - 2. DL Manual in Spanish
    - 3. Bienvenido a Minnesota

- c. Discussion regarding co-sponsoring Human Rights Commission Forum

- i. The Human Rights Commission has asked COD to co-sponsor a forum on *Crime, Race & Justice* in the upcoming months. The presentation would be based off of a 1 hour video. Our group thought it would be best if we could first watch the video, try to "chunk" it out into speaking topics, and then to find persons to present on the identified topics. It is my understanding that HRC would actually be arranging, facilitating and advertising the event; we are being asked to provide speaker's on topics such as recidivism and incarceration.

## V. Next Month's Agenda

- a. Census 2010 & DL Presentation
- b. Speaking to the schools: Census 2010
- c. HRC Presentation

- d. Winona County Fair – do we want to join WCSO again?
- e. Habitat For Humanity Update
- f. Legislative Visit 2010

**MINUTES BY: CMS**

**NEXT MEETING: Wednesday, February 10, 2010 (Kensington)**

**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA COUNTY  
CRIMINAL JUSTICE COORDINATING COUNCIL**

- Minutes for Wednesday, February 10, 2010
- Next Meeting: Wednesday, March 10, 2010

**COMMITTEE MEMBERS PRESENT:** Sally Cumiskey, Fatima Said, Kevin Kearney, Jeffrey D. Thompson, and Carmaine Sturino

**ALSO PRESENT:** Chuck Ripley HRC, Dave Brand WCSO, Chong & Maria from Project FINE, and Kalene Engel, CJCC Coordinator

**COMMITTEE MEMBERS:**

Carmaine Sturino, Committee Chair  
Sally Cumiskey  
Fatima Said  
Kevin Kearney  
Alex Hines  
Lynn Theurer  
Rich McCluer  
Rusty Cunningham  
Justin Green  
Karin Sonneman

**TOPICS OF DISCUSSION:**

- I. Greetings
- II. Minutes were reviewed & approved without changes
- III. Announcements
  - a. Flu vaccines are available ☺
- IV. Ongoing Projects:
  - a. County Fair, Dave Brand**
    - i. July 7 – 11, 2010
    - ii. COD and the WCSO will share a booth again this year as was done in 2009;
    - iii. COD Committee members are committed to volunteering for various time slots to make sure someone is always present at the booth.
  - b. COD Mission Statement**
    - i. Our group feels that the purpose of our existence is to educate the community about government at both local and state levels; we should continue our work and “put a face” to local government in an effort to help remove some of the fear/mistrust the general public experiences, often times through the media.
  - c. Census 2010**

- i. We (COD) will not be hosting any type of forum for the Census, rather, we will be available as support when and if called upon.
- ii. Serious discussion was had re: the following:
  - 1. Lack of organization from the State level, acknowledgement that people are willing to make it a priority here at the County level, but the supporting information is not being provided to make that effort a reality;
  - 2. The minority population feels that the only reason we want to educate them about the Census is because money is involved; and
    - a. Further conversation was had regarding the feeling by this community that they are targeted by the criminal justice system.
  - 3. The immigrant population fears/does not trust the government, and therefore a one on one approach is more practical than any forum would be.

**d. HRC Forum**

- i. We will separate this from any Census effort;
- ii. Arrangements will be made to view the 2<sup>nd</sup> portion of the video;
- iii. We will continue to work with the HRC for an upcoming event.

**e. Habitat for Humanity Women Build**

- i. This will be removed from the COD and any CJCC affiliation,
- ii. Individuals are still encouraged to participate.

V. Next Month's Agenda

- a. DPH Domestic Violence Prevention Presentation (20 minutes); (Lynn)
- b. HRC Forum: Race, Crime & Justice Community Forum; April 7, 2010 @ 7pm, Community Center; (Chuck)
  - i. What is our role in the forum?
- c. Is there a way to revisit the initiative of a County wide Human Rights Commission? (Sally)
- d. Creation/Collection of previously sponsored Winona County events we could possibly "invite" ourselves to in an attempt to put a "face" on local government?;
- e. Do we want to pursue grant money for public forum & CLE for attorneys on Immigration Law Topics?; (Kalene/Carmaine) and

**MINUTES BY: CMS**

**NEXT MEETING: Wednesday, March 10, 2010 (Kensington) 7:30 a.m.**

**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA  
COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**

- Minutes for Wednesday, March 10, 2010
- Next Meeting: Wednesday, April 14, 2010

**COMMITTEE MEMBERS PRESENT:** Sally Cumiskey, Fatima Said, Kevin Kearney, Jeffrey D. Thompson, Lynn Theurer, Justin Wesley, Rusty Cunningham and Carmaine Sturino

**ALSO PRESENT:** Paul Mundt HRC, and Kalene Engel, CJCC Coordinator

**COMMITTEE MEMBERS:**

Carmaine Sturino, Committee Chair  
Sally Cumiskey  
Fatima Said  
Kevin Kearney  
Alex Hines  
Lynn Theurer  
Rich McCluer  
Rusty Cunningham  
Justin Green  
Karin Sonneman

**TOPICS OF DISCUSSION:**

- I. Greetings
- II. Minutes were reviewed & approved without changes
- III. Presentation:
  - a. Department of Public Health: Stop the Violence Before it Starts
    - i. The Winona County Sexual & Domestic Violence Prevention Project was formed as the result of a county wide survey where citizens were polled and expressed great interest in lowering/preventing incidents of domestic and sexual violence;
    - ii. Its primary partners are: Beyond Tough Guise; Big Brothers Big Sisters; Winona Area Public Schools; WSU; and Women's Resource Center;
    - iii. Teams of volunteers from the community have been trained and are now ready to speak to the topic of Preventing Domestic and Sexual Violence;
    - iv. Lynn gave the presentation that the committee worked to develop including topics such as the "Spectrum of prevention" and "Organizational practices"; and

- v. Handouts were provided from the following: Women's Resource Center; Beyond Tough Guise; MN Department of Health; Winona County Community Health; and Men's Action Network. (Carmaine or Lynn would be able to provide you with additional handouts if you wish.)

IV. Ongoing Projects:

**a. HRC Forum**

- i. April 7, 2010 Forum @ Maplewood Community Center
- ii. Participation from COD:
  - 1. Judge: Honorable Jeffrey D. Thompson
  - 2. Law Enforcement: Kevin Kearney
  - 3. Court Administration: Sally Cumiskey
  - 4. Prosecutor: Justin Wesley, Winona County Attorney's Office
  - 5. Defense Attorney(s): Carmaine Sturino & Karin Sonneman
- iii. Video
  - 1. Conversation was had as to what portions of the video showed be played; how Q & A should be handled, and what local statistics will people want.
    - a. HRC Preparation Meeting:
      - i. Monday, March 29, 2010, 6:45 p.m. @ City Hall.
      - b. Sally, Kevin & Fatima will attend and will relay messages back to our group.

**b. Youth Day**

- i. Conversation was had about initiating a yearly youth day where grade school students studying State & Local Government would be able to interact with members of our local government. (Ex: 5<sup>th</sup> Grade Standing Field Trip)
  - 1. Possibilities:
    - a. Tour of the Courthouse?
    - b. Watch court when in session?
    - c. Have lunch with "the locals"?

V. Next Month's Agenda

- a. Recap of HRC Forum;
- b. Possibility of City & County HRC through a Joint Powers Agreement;
- c. Do we want to pursue a Youth Day Grant?; and
- d. Dakota Reconciliation.

**MINUTES BY:** CMS

**NEXT MEETING:** Next Meeting: Wednesday, April 14, 2010 (Kensington) 7:30 a.m.

**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA  
COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**

- Minutes for Wednesday, April 14, 2010
- Next Meeting: Wednesday, May 12, 2010

**COMMITTEE MEMBERS PRESENT:** Sally Cumiskey, Kevin Kearney, Lynn Theurer, Justin Wesley, Karin Sonneman and Carmaine Sturino

**ALSO PRESENT:** Joan McNeil, Dakota Gathering; Chong Sher Vang, Project Fine; and Kalene Engel, CJCC Coordinator

**TOPICS OF DISCUSSION:**

I. Dakota Gathering

- a. Joan McNeil was our guest speaker
- b. We will be signing up to volunteer at our May meeting
  - i. June 5 & June 6 @ Unity Park

II. Voices in Harmony

- a. Chong Sher Vang presented on the new program that Project Fine is programming, “Voices in Harmony”
- b. Mission:
  - i. Educate people (speakers on mental health, corrections, etc.), and
  - ii. Helping immigrants contribute/give back to our community

III. HRC Forum Feedback

- a. Group discussed possible ways to increase attendance at future events, the idea of how to participate in events that are not a “forum” but rather something that would fit the specific culture we are trying to reach, and who we may be able to recruit to help us with similar future endeavors

IV. Next Month’s Agenda

- a. Recap of HRC Forum
- b. Possibility of City & County HRC through a Joint Powers Agreement;
- c. Do we want to pursue a Youth Day Grant?;
- d. Sign up for Volunteer Hours at Dakota Gathering.

**MINUTES BY:** CMS

**NEXT MEETING:** Next Meeting: Wednesday, May 12, 2010 (Kensington) 7:30 a.m.

\*I apologize if you were present but not reflected in these minutes; sometimes the minutes don’t get out as quickly as I’d like.

**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA COUNTY  
CRIMINAL JUSTICE COORDINATING COUNCIL**

- Minutes for Wednesday, May 12, 2010
- Next Meeting: Wednesday, June 9, 2010

**COMMITTEE MEMBERS PRESENT:** Kevin Kearney, Lynn Theurer, Judge Thompson, Karin Sonneman, Justin Wesley, Carmaine Sturino

**ALSO PRESENT:** Chong Sher Vang, Project Fine; and Kalene Engel, CJCC Coordinator

**TOPICS OF DISCUSSION:**

1. Human Rights Commission Forum vs. St. Charles Round Table:
  - a. We need to reach into the leadership for each specific population we are hoping to work with;
  - b. We will use a “we will participate if you help us” approach for future events;
  - c. We will continue to support Voices in Harmony of Project Fine, and
  - d. Recruitment remains a challenge and the question was raised as to whether Project Fine would require payment for their assistance at future events.
2. Somali Out-Reach Event in Rochester, Saturday, September 18, 2010, 10:00 A.m. – 12noon; Judge Thompson is helping to coordinate.
3. Proposal: MN Constitution Week, October 2010
  - a. Part 1: Invite 6<sup>th</sup> grade students to the Court House for a tour
    - i. Possible assistance from the League of Women Voters & Veteran’s Services
  - b. Part 2: Send letters to 6<sup>th</sup> grade teachers that we have speakers who would be willing to come and present if they would like us to
    - i. Kalene is drafting the letter with hopes of distribution before the 6/11 Teacher’s Meeting.
4. Project Fine has a Diversity Youth Qwest Program for 6 – 12<sup>th</sup> grades.
5. Strategic Planning Ideas worksheet was distributed and will be re-visited at our June meeting.
6. County Fair:
  - a. Kalene will order our give a ways,
  - b. Kevin is donating stuff animals, and
  - c. We will incorporate simple questions/education to our sucker pull where parents can help their children answer easy questions.
7. Sign-up Sheet for Dakota Gathering Volunteers was passed around.
8. Sign-up Sheet for 2010 Winona County Fair was also passed around.

**MINUTES BY:** CMS

**NEXT MEETING:** Next Meeting: Wednesday, June 9, 2010 (Kensington) 7:30 a.m.

**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA  
COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**

- Minutes for Wednesday, June 9, 2010
- Next Meeting: Wednesday July 14, , 2010

**COMMITTEE MEMBERS PRESENT:** Sally Cumiskey, Kevin Kearney, Lynn Theurer, Justin Wesley, Karin Sonneman and Carmaine Sturino

**ALSO PRESENT:** Chong Sher Vang, Project Fine; and Kalene Engel, CJCC  
Coordinator

**TOPICS OF DISCUSSION:**

1. Dakota Gathering:
  - a. Sally, Karin, Kalene, Lynn & Carmaine volunteered as representatives of COD & CJCC
2. Winona County Fair:
  - a. Working on educational questions, sign-up sheet with times(Kalene to coordinate with Dave Brand), sucker pull & give a ways
3. MN Constitution Week:
  - a. Lynn is going to reach out to Sharon Suchla with the hope of us getting a commitment from the schools that we can attend their classrooms or they can come here fall
4. How can the COD Committee be more effective?
  - a. Identify what cultures are in our community,
  - b. Target specific populations,
  - c. Contact Diversity Clubs at the schools,
  - d. Volunteer @ National Night Out, 8/26, and
  - e. Volunteer @ Block Party.
5. Other:
  - a. We have no topics for the Strategic Planning Session
  - b. Voices in Harmony is having a "Garden" event in June, with a possible Drug/Alcohol presentation in St. Charles yet this summer
  - c. German law enforcement exchange in September; we will re-schedule our COD meeting if possible to accommodate their schedule

**MINUTES BY:** CMS

**NEXT MEETING:** Next Meeting: Wednesday, July 14, 2010 (Kensington) 7:30 a.m.

**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA  
COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**

- Minutes for Wednesday, July 14, 2010
- Next Meeting: Wednesday, August 11 , 2010

**COMMITTEE MEMBERS PRESENT:** Sally Cumiskey, Lynn Theurer, and Carmaine Sturino

**ALSO PRESENT:** Chong Sher Vang, Project Fine; Kalene Engel, CJCC Coordinator; and Emily Schultz, CJCC Intern

**TOPICS OF DISCUSSION:**

1. Winona County Fair:
  - a. Was considered by all to be another success; suggestions for next year include:
    - i. Shorter shifts for volunteers, and
    - ii. More volunteers
2. MN Constitution Week:
  - a. Lynn is going to continue to follow up with school staff
  - b. There is an interest from the group in a SBA grant once we have specific details; a CJCC intern will be made available to assist with application
3. National Night Out:
  - a. COD is interested in attending National Night Out, 8/26 with possible other Committee members from CJCC
4. Review of COD Committee Action (See Attached)
5. Other:
  - a. We will continue to review our Committee Action
  - b. German law enforcement exchange in September; we will re-schedule our COD meeting if possible to accommodate their schedule

**MINUTES BY:** CMS

**NEXT MEETING:** Next Meeting: Wednesday, August 11, 2010 (Kensington) 7:30 a.m.

**Community Outreach and Diversity Committee Action**

Committee Charge:

- (1) To educate the public about initiatives, programs and services supported by the CJCC
- (2) To build an atmosphere of respect and inclusion toward the criminal justice system regardless of culture or background
- (3) To identify community concerns that are related to the responsibilities of the CJCC and to prepare a detailed, proactive public relations plan to address those concerns

Goal	Strategy	Current Status/ Evaluation	Benefit to County	Tasks remaining/priority
To increase the general public's knowledge of the justice system	<b>Community Resource Outreach:</b> contact existing groups/agencies to inform them re: CJCC and find ways to collaborate -Crime/Race/Justice Forum -Korean Court Delegation -Dakota Gathering -National Night Out -Project FINE (also see below) -County Fair (see below) -Courthouse Open House (see below) -German Police Visit	Doing a good job establishing connections, some of which will result in yearly projects. Collaboration has worked well and benefitted the participants.	Establish a county presence in the community; promote awareness of the system and who works in the system; give public better access to government and allow feedback in a non-threatening situation; possible deterrent effect. Better educated public who can use the system.	High Priority. Continue to identify those in the community we can assist in hosting events. Build relationships with leaders in the community to gain access to their groups in a manner which is comfortable for them.
	<b>Info Brochures/Law Library:</b> create/update law and justice information that is made available to the public	Existing court brochures were updated and clarified; brochures/publications in law library were updated and organized to make them more accessible to the public	Reduction in counter time at Court Administration and County Attorney; better educated public who can use the system	Medium Priority. Improve public access by adding videos and other resources (possibly a part-time law librarian) in coordination with the Law Library Committee
	<b>News Columns:</b> submit regular newspaper columns to inform public of justice system related issues	Not currently happening.	Would provide education and accessibility (transparency) to the public	Medium Priority. Determine what public is interested in by contacting local newspapers.
	<b>County Fair:</b> have a CJCC presence at Fair with educational component	Successful. Have participated for two years with Sheriff's booth. Approximately 1400 children visited booth in 2010	Interaction with children; education and opportunity to solicit feedback; "put a face on government"	Low Priority. Plan is to continue with County Fair efforts, and as the fair time approaches, this will gain higher priority
	<b>Speaker's Bureau:</b> develop and maintain speaker's bureau on CJCC-related issues	The speaker's bureau is in place but has not been utilized (few requests)	See Community Resource Benefits	Medium Priority: need to increase referrals so the service is better utilized
	<b>Courthouse Open House:</b> invite public to courthouse and educate them on purpose/function of various departments	Huge success.	See Community Resource Benefits. Also shows public what tax \$\$ have funded; puts face on government	Low Priority: need to determine when (not if) the event will be repeated and possible advertise even more
	<b>Government Day:</b> create an educational	In process; contacting schools to	See Community Resource Benefits.	High Priority: need to

	program for a specific grade level including a tour /talk	determine needs/wants		follow-up with schools; determine if grant funding available.
	<b>Model Legislature:</b> participate in the annual Model Legislature			
	<b>Student Interns:</b> Create a student intern program to provide opportunities for students to earn credit and increase education about the justice system			
	<b>Coordinated Training Opportunities:</b> coordinate justice-related training among agencies/departments			
To make the justice system more accessible to all	<b>Human Rights Commission:</b> promote the existing city human rights commission and expand it to a county wide commission			
	<b>Foreign Language Training:</b> encourage justice system workers to obtain training in foreign languages to better assist participants			
	<b>Census 2010:</b> To assist with the census effort to promote a complete count			
	<b>Project FINE Events:</b> -Criminal Justice Institute 2008 -Diversity Youth Quest events including courthouse & jail tour -Voices in Harmony events			
	<b>No MN Driver's License:</b> create an educational program on DL requirements/ track # of citations; develop legislative proposal (and see below)			
To make others aware of CJCC related budget concerns	<b>Legislative Outreach:</b> coordinate trips to state legislature (and visits by legislators) to inform them of justice-related issues created by lack of funding			
	<b>Model Legislature:</b> Participate in model legislature with			
	<b>Town Hall Forum:</b> To provide an opportunity for the public to understand budget-related justice issues			
To influence	<b>No MN Driver's License:</b> to encourage			

legislation benefitting the CJCC	legislation that reduces the number of DL related crimes			
	<b>Payables List:</b> Removal of underage drinking from payables list			
To proactively address funding issues	<b>Student Interns:</b> Create a student intern program to assist with workloadj			

**Community Outreach & Diversity Committee Meeting**  
**Winona County Criminal Justice Coordinating Council**

**August 11, 2010**

**7:00 a.m. at The Kensington Banquet Room**

Present: Kevin Kearney, Sally Cumiskey, Lynn Theurer, Carmaine Sturino, Justin Wesley, Kalene Engel, Emily Schultz.

1. **Call to Order**: 7:05 AM
2. **Minutes & Agenda**: approved without changes.
3. **German Police Visit**: A group of German police officers will be visiting the Winona area for several days at the end of September. The Committee agreed to change the date of its September meeting to coincide with their visit. The police officers will be invited for breakfast and a COD meeting on September 23, 2010 at the Kensington Banquet Room to be hosted by Billy's Café. Kalene will coordinate the breakfast with Billy's Café and issue invitations to other CJCC members. We will not have a regular agenda for the meeting, but as we did with the Korean delegation, will use the meeting time to talk about similarities and differences in our respective justice systems.
4. **National Night Out**: Kevin asked committee members to participate in the National Night Out event on August 26, 2010. There are 10 block parties scheduled throughout the city and there will be two convoys of government representatives, each of which will visit 5 of the block parties. The convoys will meet at the Winona Target Store at 5:00 p.m. that evening. Kalene will issue an invitation to CJCC members, asking that they contact Kevin to sign up for the event.
5. **WSU & S.E. Tech Diversity Events**: Carmaine discussed an e-mail that she had received from Alex Hines setting forth upcoming diversity events organized by WSU and SE Tech. She will forward this e-mail to committee members.
6. **Human Rights Commission**: Sally stated that expanding the Human Rights Commission to a county-wide commission was still an important goal. The commission currently cannot respond to requests outside of the city limits. It is not clear where this issue was left with the County Attorney's Office, but Sally suggests that the candidates for the office possibly be invited to the next COD meeting to see if and how this expansion could occur.
7. **Constitution/Government/Law Day**: Lynn reported that she has left messages with school officials regarding an educational program, but has not received responses. Emily Schultz researched possible grant funding and determined that two possible sources—Winona Community Foundation and Minnesota State Bar Foundation—both had deadlines that were fast approaching. Kalene suggested possibly trying to coordinate a program in conjunction with Law Day (May 1<sup>st</sup>). Lynn will continue to follow up with school officials. (Post meeting note: On August 12<sup>th</sup>, Kalene obtained a \$500 donation from the Third Judicial District Bar Association for this project).
8. **Strategic Planning**: Due to time constraints, Kalene offered to complete the Strategic Planning Chart that was begun at the July meeting and submit it for approval to Committee members via e-mail.

Adjourned 8:05 a.m.

Next Meeting: September 23, 2010 at 7:00 a.m. at Kensington Banquet Room

**Community Outreach & Diversity Committee Meeting**  
**Winona County Criminal Justice Coordinating Council**  
**September 23, 2010**  
**7:00 a.m. at The Kensington Banquet Room**

No formal meeting was held this month. The Community Outreach and Diversity Committee hosted a contingent of German Police Officers for a breakfast meeting at the Kensington.

Next Meeting: October 13, 2010 at 7:00 a.m. at Kensington Banquet Room

**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**

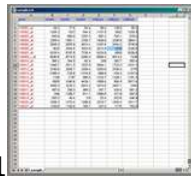
- Minutes for Wednesday, November 11, 2010
- Next Meeting: Wednesday, December 8, 2010

**COMMITTEE MEMBERS PRESENT:** Sally Cumiskey, Lynn Theurer, Fatima Said, Justin Wesley, Kevin Kearney and Carmaine Sturino

**ALSO PRESENT:** Kalene Engel, CJCC Coordinator

**TOPICS OF DISCUSSION:**

1. Letters to our newly elected officials, including a thank you to Sharon Ropes will be drafted by Sally Cumiskey congratulating them and introducing them to the CJCC and the role of COD; we welcome any input or participation on their part throughout the upcoming year(s).
2. Should the Public Trust and Confidence Committee schedule an event here in Winona County, or nearby County, members of our committee would be interested in attending; the purpose of the event would be to learn about funding the State Court System.



3. Long Term Goal: Law Day, May 2011
  - a. Kevin Kearney will find out which grade level focuses on MN Government and email the group;
  - b. Sally Cumiskey will look at the Court Calendar for a morning or afternoon session that would be available and email the group;
  - c. Due to Kalene's funding source of \$500 (awesome!), we will focus on having the students come to the courthouse and use that money to cover the bussing costs;
  - d. Kalene will work with Dr. Kessler to find an intern to designate to this project;
  - e. Justin will coordinate a modified Mock Trial presentation that is age appropriate and will include a brief explanation of each party's role and a case that is relevant to 5/6<sup>th</sup> graders; and
  - f. Carmaine will speak with the Government Center, Jail and Courthouse after we identify the program date about the possibility of "stations" for the students to tour as part of our program; Lynn indicated that should the need arise, League Members would be available to help at the various stations.

4. Mid Term Goal: **Meet with local councils**
  - a. Carmaine will create a list of cities, towns, villages, etc and identify a contact person for each with the goal of COD members attending one of their standing meetings. At the meeting, we can introduce the CJCC, the COD and seek input from community members about their needs and requests regarding the criminal justice system.
  
5. Short Term Goal: **Letters out to newly elected officials (see above.)**
  
6. Possible future goals:
  - a. Attend a County Board meeting to introduce/re-introduce the CJCC;
  - b. Attend some of the diversity events sponsored by WSU and Alex Hines;  
and
  - c. Revisit a County wide Human Rights Policy once new County Attorney seated.

**MINUTES BY:** CMS

**NEXT MEETING:** Next Meeting: Wednesday, December 8, 2010 (Kensington) 7:30 a.m.

**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA  
COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**

- Minutes for Wednesday, December 8, 2010
- Next Meeting: Wednesday, January 12 , 2010

**COMMITTEE MEMBERS PRESENT:** Kevin Kearney, Sally Cumiskey, Fatima Said, Lynn Theurer & Karin Sonneman

**ALSO PRESENT:** Kalene Engel, CJCC Coordinator & Tiffany Stavish, Intern

**TOPICS OF DISCUSSION:**

1. State Legislative Delegation, Hiawatha Valley Region
  - a. Following a state-wide directive, we will help organize a “Tri-County Forum” consisting of Houston, Wabasha and Winona Counties. JDT and Sally are in charge of organizing it for the Region and COD has agreed to assist. The purpose is to present information to our Legislators on what it is we (those in court system) do on a daily basis, the need to prevent future budget cuts and possibly emphasize the need for Public Defender funding.
  - b. A tentative date of Saturday, January 8, 11 a.m. – 2 p.m. was discussed; a smaller committee will meet with JDT the week of 12/13/10 for planning details.
  - c. Chief Justice Lorie Skjerben Gildea will hopefully be our Keynote Speaker (Sally is checking); if needed, additional content will come from the 7<sup>th</sup> District Power Point Kalene has; the Bar Association will hopefully “sponsor” (Sally to ask JP about money for coffee/snacks); and each County will be responsible for getting their own ‘delegation’ there (mayors, law enforcement, etc.)
  - d. Sally is checking to see if the Historical Society would be available for our use free of charge. Our backup venue would be the Government Center.
  
2. Township/City Visits
  - a. It is our goal to reach out to Townships and Cities within Winona County during 2011; primarily to introduce the Human Rights Commission and to introduce the CJCC to these groups. As members of the COD, we will receive feedback and questions from the groups regarding the criminal justice system.
  - b. Tiffany Stavish, intern, is collecting standing meeting dates, times & locations so that we can plan accordingly.

- c. The idea is that this would not be very complicated, but rather be a very brief Agenda item for the Cities/Townships where we share knowledge essentially from the top of our head and handout brochures.
  - d. We may try to reach the townships through their Association of Townships Meetings.
3. Winona Human Rights Conference
- a. Alex Hines' brochure for Saturday, May 21, 2011 was discussed amongst the group.
  - b. Our suggestions were that he establish a committee to help with planning and very quickly identify the interest level; it is essential to know early on if enough people will be in attendance in order to cover the costs of speakers he would like to invite.
  - c. The COD is not taking on any type of primary responsibility or planning for this event. If Alex has a specific request of COD we will place it on our Agenda. We certainly hope to have COD/CJCC members attend the Conference as it sounds wonderful.
4. Law Day, May 2, 2011
- a. After much discussion, we have a plan:
    - i. May 2011, "Pilot Law Day – Winona Middle School"
    - ii. September 2011, "Pilot Law Day – remaining schools"
  - b. We will be inviting 6<sup>th</sup> grade students; for assistance accompanying them to and with their stations we are also inviting: teachers of the students attending; Administrators of the schools not invited to the May event for a "sneak peek"; Commissioners; League of Women Voters; and hopefully our Legislators.
  - c. At this moment, we have enough grant money to pay for bussing for the May Law Day; Tiffany Stavish is working on a grant for money to cover either September bussing or general funding for 2 years of such programming. We want the schools to build bussing costs into their own budget for future years and are recognizing this grant opportunity as a one-time deal.
  - d. There is discussion of combining the stations with the mock trial; go to the law library to find the bill/law, go to the county attorney to see if it's charged out, go to the courtroom to see where the case would be tried, go to corrections if you are on probation, etc.

**MINUTES BY:** CMS

**NEXT MEETING:** Next Meeting: Wednesday, January 12, 2010 (Kensington) 7:30 a.m.