Approved Minutes
Criminal Justice Coordinating Council
May 5, 2010 Meeting
The Kensington Banquet Room

Members Present: CJCC Chair Sally Cumiskey (Court Administrator—also proxy for Judge Bostrack); Craig Brooks (Department of Human Services); J.P. Plachecki (Winona County Bar Association); Justin Green (Public Member); René Patterson (Corrections' Supervisor); Deb Salyards (Winona City Council Member); Paul Bostrack (Winona Police Chief); Fatima Said (Public Member), Bruce Nelson (City of Winona), Steve Buswell (Jail Administrator); Mena Kaehler (County Commissioner); Chuck MacLean (Winona County Attorney).

Members Absent: The Honorable Nancy Bostrack (Winona County District Court Judge); Duane Hebert (County Administrator), Travis Volkman (Goodview Police Dept), Judy Gilow (Public Member); Vice Chair Karin Sonneman (Assistant Public Defender); Dave Brand (Winona County Sheriff)

Guests Present: Kalene Engel (CJCC Executive Director); Carmaine Sturino (Chair of Community Outreach & Diversity Committee), proxy for Karin Sonneman.

Minutes by Kalene Engel.

1. **Call to Order:** 12:07 P.M.

2. **Review/revise/approve Agenda for May 5, 2010 meeting**: Approved without changes.

3. **Review/revise/approve draft Minutes from April 17, 2010 meeting**: Approved without changes.

4. **General Business**

   A. **Information Item-Criminal Justice Institute Presentation in August 2010 (Chuck MacLean)**: Chuck Maclean and Victor Souders will be presenting on the Winona County CJCC at a breakout session of a statewide criminal justice institute in late August. If anyone has any input regarding the presentation, please provide it to Chuck.

   B. **Information Item-Project FINE Dinner Event (Fatima Said):** Project FINE is having its annual Taste of International Cuisine Event on June 13, 2010 at Signatures Restaurant from 4:30 – 7:30 p.m. This year is the 20th anniversary of Project FINE and it will be introducing a new cookbook to the community at the dinner. The dinner will include recipes from the cookbook as well as Polish, French and Middle-Eastern dishes and will again feature international entertainment. Tickets are $100 per person or $500 per table of six.

   C. **Information Item-Restorative Justice Golf Event (Rená Patterson)**

      Restorative Justice is holding its annual golf event on Friday, August 20, 2010 at Cedar Valley Golf Course. In addition to an afternoon of golfing and golf cart, the event features a prime rib and walleye buffet, a goodie bag and a chance to win other great prizes. Sponsorships are also available.

   D. **Set Strategic Planning Session (SPS) Date (Sally Cumiskey):** Last year the CJCC held a SPS in September with Justin Green as facilitator. We need to determine a date for our 2010 SPS so that we can begin preparing for it. Sally suggested to hold the meeting during

our normal October meeting time and have Justin facilitate again. There were no objections. Kalene Engel circulated a handout of efficiency ideas that had been compiled by Brad Kaeter, Hennepin County CJCC Coordinator and asked members and committees to be working on generating ideas for future projects. Kalene and Justin will coordinate the SPS and distribute information to the committee chairs.

E. **Action Item – Community Health Services Representation on CJCC (Sally Cumiskey):** Tabled until June meeting.

F. **Action Item – City of Winona Representation on CJCC (Sally Cumiskey):** Because of new employment, Gerry Krage is no longer able to serve on the CJCC. Deb Salyards, another City Council Member, has replaced him on the CJCC. Deb noted that Gerry really enjoyed his work with the CJCC. Kalene will talk to Travis Volkman to see whether he would be interested in replacing Gerry as chair of the Crime Prevention Committee.

G. **Action Item – City Prosecutor Representation on CJCC (Sally Cumiskey):** Bruce Nelson assumed that he would continue to attend meetings on behalf of the City of Winona. This item was tabled until the June meeting.

H. **Action Item – Set Meeting with County Board (Sally Cumiskey)**: A long time ago the CJCC was going to have a meeting with the County Board. Duane Hebert suggested that we have a smaller group of CJCC members (such as the Executive Committee) talk to the Board at one of its regular meetings. Craig Brooks suggested that we also prepare an Annual Report to present to the Board at that time. As part of the SPS planning process, Kalene will be preparing something similar to an Annual Report. The Executive Committee will determine which meeting to attend. If anyone else is interested in attending this meeting, please let Sally know.

5. Committee Reports

A. Courts Committee – Sally Cumiskey, proxy for Judge Bostrack

The Courts Committee did not meet this month; however, two workgroups were active. Chuck MacLean reported on the work of the Case Clearance Workgroup. He noted that the statistics circulated last fall had changed significantly since then—from a 77.7% clearance rate to a 95.8% clearance rate. He feels that this doesn't mean that Winona County is "healed," but rather that the numbers are poor numbers from which to make decisions. The workgroup has talked about various ways to make hearings meaningful and efficient. One issue being discussed is a way for defense attorneys to advise the court, without a hearing, that they do not intend to request an omnibus hearing. The workgroup did not focus on the "traffic light reports"—which is a report detailing whether cases flowing through the system are meeting the timing objectives set by the Supreme Court.

The Discovery Workgroup discussed e-discovery. The County IT department is working on a way to have a central repository on the internet for evidence, initially focusing on having a system that will work between prosecutors and the police department. Eventually, it is hoped that this will be expanded to defense attorneys. Some counties, including Olmsted are doing something like this already. Currently, the Board of Public Defense will not accept electronic discovery, except in CD/DVD format.

B. Community Outreach & Diversity Committee – Carmaine Sturino

The Human Rights "Crime, Race & Justice" was well-attended by service providers, but poorly attended by the general public. Possible ideas to increase recruitment include turning recruitment over to other entities (Project FINE; other groups with connections to the intended clientele) and giving a greater incentive for people to attend such an event.

On May 4, 2010, several members of CJCC or its workgroups participated in a Project FINE "Voices in Harmony" event in St. Charles which focused on drivers' licenses. There were at least 45 members of the public in attendance and the event was very successful. The discussion evolved into two main issues: statutory changes needed to allow currently non-eligible individuals to obtain licenses and immediate solutions for transportation needs. The presenters encouraged attendees to first focus on the more immediate concerns and try to find creative solutions for transportation issues. Mena Kaehler felt that there was a great educational benefit to attendees.

Upcoming COD events include the Great Dakota Gathering (June 5th-6th) and the Winona County Fair. Sign-up sheets were circulated.

C. Jail & Jail Alternatives Committee – Craig Brooks

The Committee continues to focus on the CARE Program. A Policy & Procedures Manual has been drafted and is available for viewing at the link noted in the JJA minutes. Currently, 80 people have been screened for entrance into the program and 23 have been deemed eligible. Four clients who had challenging employment issues were able to secure employment. On behalf of the CARE Program, Vic Souders spoke to the County Board in support of the Sentence to Service Program (which was funded for another six months by the Board). Mentoring curriculum is being developed and workgroup will be formed to review that curriculum. A nurse job description was finalized and the hours need to be approved. Discussion about housing options, including possibly using farm settings, was discussed. Fresh Start should soon be in a position to house residents in its upper level. It may also open up a separate apartment unit for use by this population.

D. Crime Prevention Committee – Kalene Engel (for Gerry Krage)

CrimeReports.com gave a demonstration on its software to the Committee. Kevin Kearney will speak to the Rochester Police Department about its crime reporting software. Winona State University has embraced the idea of Restorative Justice and is moving forward with it. According to René Patterson, Winona County Restorative Justice will be providing training to all hall monitors, resident assistants and others this summer. Best Practices has been implemented. The idea of a countywide social host ordinance was discussed with the County Board. The County Attorney's Office is currently taking a look at the ordinance to see if and how it could be modified to apply countywide. The Tavern League continues to be active and is looking into better ways to monitor IDs. The recent alcohol compliance checks were very successful, with only 2 violations out of 60 checks.

E. Juvenile Justice Committee – René Patterson

Dr. Timothy Wright will be speaking in Winona on June 4th regarding youth sex offenders. Family & Children's Center (FCC) has presented another option for psychosexual evaluations in the form of Dr. Kathryn Hollenhorst. FCC is also willing to expand its therapeutic foster home concept (currently in use in Wisconsin) to Minnesota. This would

be used for juveniles who have completed treatment, but need additional services—but not secure detention. FCC will be compiling additional information on this for the committee. If the committee recommends proceeding with this concept, Joanette Robertson of FCC will attend the June CJCC meeting to discuss/answer questions. The alcohol education class at Hiawatha Valley Mental Health Center is being offered, but the April class was cancelled due to low numbers. HVMHC wants a minimum of 12 participants to offer the class. The next class is scheduled for May 21st. Kalene will be working on the JDAI data during the summer.

7. Adjournment: 1:17 p.m.

June Meeting Items:
-Community Health and City of Winona Attorney Representation on CJCC