

**APPROVED MINUTES  
CRIMINAL JUSTICE COORDINATING COUNCIL  
APRIL 7, 2010 MEETING  
THE KENSINGTON BANQUET ROOM**

**Members Present:** CJCC Chair Sally Cumiskey (Court Administrator—also proxy for Judge Bostrack and Fatima Said); CJCC Vice Chair Karin Sonneman (Assistant Public Defender); Duane Hebert (County Administrator); Travis Volkman (Goodview Police Dept); Craig Brooks (Department of Human Services); J.P. Plachecki (Winona County Bar Association); Justin Green (Public Member); Rená Patterson (Corrections' Supervisor); Judy Gilow (Public Member); Mena Kaehler (County Commissioner); Gerry Krage (Winona City Council Member); Paul Bostrack (Winona Police Chief); Dave Brand (Winona County Sheriff); Lynn Theurer (Community Health Services); Chuck MacLean (Winona County Attorney).

**Members Absent:** Fatima Said (Project FINE); The Honorable Nancy Bostrack (Winona County District Court Judge); Steve Buswell (Jail Administrator); Bruce Nelson (Winona Assistant City Attorney)

**Guests Present:** Doug Stokes (proxy for Steve Buswell); Kalene Engel (CJCC Executive Director); Victor Souders; Carmaine Sturino (Chair of Community Outreach & Diversity); Jim Pomeroy (Winona County Commissioner); Katie Russell (Public Defender's Office); Carrie Simmons (Public Defender's Office); Colleen Norwell (Public Defender's Office); Emily Neuenschwander (CJCC); Morgan Dannecker (Restorative Justice); Rachel Lund (Restorative Justice); Deanna Whittlef (County Recorder's Office); Jennifer Serafin (County Recorder's Office); Tiffany Stavish (Court Administration).

**Minutes by Kalene Engel.**

1. **Call to Order & Introductions:** 12:03 P.M.
2. **Review/revise/approve Agenda for April 7, 2010 meeting:** Approved without changes.
3. **Review/revise/approve draft Minutes from March 3, 2010 meeting:** Approved without changes.
4. **General Business**

A. **Action Item-Recognition of Student Interns (Sally Cumiskey)**

Certificates of Appreciation were presented to the following student interns who were placed through the CJCC Student Intern Program: Katie Russell (Public Defender's Office); Carrie Simmons (Public Defender's Office); Colleen Norwell (Public Defender's Office); Emily Neuenschwander (CJCC); Bonnie BJORKE-not present (CJCC); Morgan Dannecker (Restorative Justice); Rachel Lund (Restorative Justice); Julie Syverson-not present (Restorative Justice); Deanna Whittlef (County Recorder's Office); Jennifer Serafin (County Recorder's Office); Tiffany Stavish (Court Administrator's Office). Intern supervisors noted that the work of the interns was excelling in quality and very much appreciated.

B. **Action Item-Miller Community Service Tribute Award (Sally Cumiskey)**

For his numerous volunteer contributions to the Winona Community (including his contributions to the CJCC), Justin Green was selected as the 2010 recipient of the Miller Community Service Tribute Award. He was recognized and congratulated by the CJCC for this award.

### **C. Information Item-Review of CJCC Procedure/Purpose (Sally Cumiskey)**

Sally Cumiskey noted that if a change in procedure, new program or other idea is going to impact other agencies or members, it is important that it be communicated in a timely fashion to those it may affect. Providing a forum for better communication is one of the purposes and functions of the CJCC. The recent change in city prosecutorial responsibilities resulted in frustration to several affected agencies and members because there was little to no communication about what was happening. Karin Sonneman reminded all members of the bylaws and mission of the CJCC. Gerry Krage acknowledged that the City could have done a better job of communicating with the County about the issue. The City Council viewed the initial vote as a straw vote--subject to the County's input--looked at it as a cost savings measures. Jim Pomeroy viewed it as a way to share the grant wealth, noting that he did not want the decision to hinder other operations or departments. Chuck MacLean stated that he had proposed the change in prosecution responsibilities to the area police chiefs many months ago at a Chief's Meeting. When he found out that Brian Glodosky was leaving and the City Attorney's Office was close to hiring a replacement, he had to act quickly to get the matter on the Winona City Council Agenda in time for the meeting. He wanted to be able to share the grant wealth. He does not feel repentant and believes that it was a good decision that will benefit the community. Sally Cumiskey noted that Chuck MacLean would be the first person to complain about not being included in meetings and decisions being made, as evidenced by the misdemeanor work group last summer. All she is asking for is the same consideration for all—to be notified of and included in the process. Mena Kaehler asked if we could use e-mail if such emergent situations arose in the future. Kalene Engel noted that she could circulate such e-mails and also reminded members that the activities of workgroups are recorded in the minutes which are circulated to all members and posted on the website.

## **5. Committee Reports**

### **A. Community Outreach & Diversity – Carmaine Sturino**

The COD Committee and Human Rights Commission are co-sponsoring a forum at Maplewood Community Center this evening called "Crime, Race & Justice." The CJCC will be represented by a judge, police officer, prosecutor, defense attorney and court administrator. The next major project will be the Dakota Reconciliation, which is scheduled for June 5<sup>th</sup> and 6<sup>th</sup>. A potential new project is to develop an annual school event to help put a "face" on government and to allow government representatives to meet people in the community.

### **B. Jail & Jail Alternatives – Craig Brooks**

The CARE Program Policy & Procedure manual is nearly done and will be available for review soon. Ongoing issues for CARE clients have been a focus of this group, among which are housing, coordination of resources, transportation, employment and other issues. Bethany House will be closing temporarily and Sterling Motel is facing licensing issues. Vic Souders attended mentor training and is working on curriculum. St. Marys University has donated a service of voice messaging system for offenders for job search purposes. A description of duties for nurse time for the CARE Program is being finalized. Winona County will be part of a pilot project which will hopefully provide additional services for CARE clients. Kalene Engel presented on the CARE Program at a National Criminal

Justice Association Conference in March. According to the Association, three factors will greatly influence future grant awards: (1) strategic planning; (2) evidence-based practices; and (3) community/key stakeholder involvement.

Justin Green provided an update on Fresh Start. The flooring has been donated (much of it by Dave and Therese Ziegweid at Lyle's) and could be installed within a week or two. There is a Fresh Start fundraiser on April 16<sup>th</sup>.

Karin Sonneman expressed concerns about the possible elimination of Sentence-to-Service and wondered with the JJA Committee should address this issue. If STS were eliminated, it would greatly affect Winona County's jail population. Rena Patterson stated that she will not know what will happen until the end of the session, but the current proposal is to have the State pay 25% of the program and the County pay 75% (at present, it is 50/50). The STS crews are overflowing with offenders. Duane Hebert stated that Winona County has talked to legislators about the importance of STS and has taken a wait and see approach.

**C. Crime Prevention Committee – Gerry Krage**

The Committee briefly discussed Best Practices, which was approved that evening by the City Council. The Committee approved Gerry Krage's request to enter into discussions with the County regarding expanding the scope of the Social Host Ordinance to make it county-wide. He has since had discussions with both Chuck MacLean and Duane Hebert and hopes that the County Commissioners will consider this on April 13<sup>th</sup>. CrimeReports.com, the crime reporting software company, will be doing a web presentation for the Committee at its next meeting. Winona State University is very interested in partnering on a Restorative Justice approach to minor offenses. Committee members are talking to other colleges that have similar programs.

**D. Juvenile Justice Committee – Rena Patterson**

The Committee did not meet in April; the next meeting is April 29, 2010 in the DOC Conference Room.

**E. Data Information Committee – (no report)**

**F. Courts – Sally Cumiskey:**

The first two "Mega-Settlement" days went well. The soundproofing issue continues to be a work in process, with some work being done on the courthouse and other issues being discussed. Implementing referees for Conciliation Court was temporarily delayed due to concerns by the Board of Professional Responsibility that any referees would not then be able to practice law in front of that court. The Chief Judge has now signed an order to have a separate division called "Conciliation Court" which would mean the referees are only prohibited from practicing in that division. Once the judges meet to discuss some additional guidelines, those attorneys who have received training should be able to serve as referees.

**7. Adjournment: 1:05 p.m.**

May Meeting Items:

- Determine date of strategic planning session
- Discuss meeting with County Commissioners