

**APPROVED MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
MARCH 3, 2010 MEETING
THE KENSINGTON BANQUET ROOM**

Members Present: Duane Hebert (County Administrator); Fatima Said (Project FINE); Travis Volkman (Goodview Police Dept); Craig Brooks (Department of Human Services); J.P. Plachecki (Winona County Bar Association); Bruce Nelson (Winona Assistant City Attorney); Justin Green (Public Member); Rená Patterson (Corrections' Supervisor); Steve Buswell (Jail Administrator); Judy Gilow (Public Member); Mena Kaehler (County Commissioner); Gerry Krage (Winona City Council Member); The Honorable Nancy Bostrack (Winona County District Court Judge; also proxy for Sally Cumiskey).

Members Absent: CJCC Chair Sally Cumiskey (Court Administrator); CJCC Vice Chair Karin Sonneman (Assistant Public Defender); Paul Bostrack (Winona Police Chief); Dave Brand (Winona County Sheriff); Lynn Theurer (Community Health Services); Chuck MacLean (Winona County Attorney).

Guests Present: Tom Williams (proxy for Paul Bostrack); Kalene Engel (CJCC Executive Director); Victor Souders (CARE Program); Kevin Kearney (Winona Police Department); Carmaine Sturino (Chair of Community Outreach & Diversity-proxy for Karin Sonneman); Kevin O'Laughlin (Assistant Winona County Attorney – proxy for Chuck MacLean).

Minutes by Kalene Engel.

1. **Call to Order & Introductions:** 12:00 P.M.
2. **Review/revise/approve Agenda for March 3, 2010 meeting:** Approved without changes.
3. **Review/revise/approve draft Minutes from February 3, 2010 meeting:** Approved without changes.
4. **General Business**

A. Action Item: Best Practices (Gerry Krage/Kevin Kearney):

The Best Practices Program is a program designed to encourage alcohol vendors to eliminate dangerous and illegal sales of alcohol by promoting "best practices" believed helpful in avoiding sales to underage and overly intoxicated patrons. The program has been discussed with liquor license holders and was introduced to the City Council earlier this week. Some changes to the original draft included adding video recordings as an elective, reducing the violation cap to \$3,000 and making minor changes to the sign-up page. The Council will be taking action, by consensus, at its March 15, 2010 and Gerry expects it to succeed. He requested that the CJCC support and encourage the City to move forward with the Best Practices Program. By consensus, the CJCC did so.

B. Discussion Item: Jail & Jail Alternatives (JJA) Committee to Serve as CARE Advisory Committee (Craig Brooks)

The Policy & Procedure Workgroup that has been developing policies and procedures for the CARE Program will soon have its last meeting. To ensure continuing oversight of the CARE Program, Craig would like the JJA Committee to serve as an advisory group, much like a Board of

Directors, for the CARE Program. This responsibility would be in addition to other work consistent with the Committee Charge, though, at present, the CARE Program is the primary focus. By consensus, the CJCC agreed to have the JJA serve as an advisory group for the CARE Program.

5. Committee Reports

A. Jail & Jail Alternatives – Craig Brooks

The CARE Program was again the focus of the JJA monthly meeting. Nurse time will be added for CARE participants and will be covered by current County budget and state mental health funds via the Department of Human Services. The CARE policies and procedures were reviewed and a draft policy and procedure manual is being created. Two interns are working with the CARE Program, primarily on data collection. The Committee recommended the creation of a flexible fund to cover small client expenses for which no other funding existed. The Committee continues to examine gaps in services. One gap identified was the length of time it takes to procure a diagnostic assessment and Craig has solicited a price from a vendor in an attempt to fill that gap. If CJCC members see gaps in services for this population they are encouraged to let the JJA know about such gaps.

B. Crime Prevention – Gerry Krage

The Downtown Tavern League is going strong and has really helped improve communication among and with bar owners. Since the Committee has accomplished some of its other goals, it is exploring other crime prevention initiatives. One of these initiatives is crime reporting software, such as Tip 411 or CrimeReports.com. Tip 411 allows people to anonymously send tips via cell phone to law enforcement. CrimeReports.com maps crimes in a jurisdiction on Google maps by using existing dispatch/law enforcement records. It also provides e-mail tips on crimes to people who sign up for that service. Duane Hebert suggested that the Committee check with the GIS workers at the County to determine whether the capacity exists to do this internally. Another idea being explored is the use of Restorative Justice on campus to resolve issues with student behaviors/conduct. The thought is that Restorative Justice will hold the students more accountable and allow them to see how their behavior affects people in the community. President Ramaley is very interested in this concept. There was some concern expressed at a previous meeting regarding underreporting of sexual assaults on campus. According to the security directors of both SMU and WSU, the numbers of reports are correct—and are being reported to law enforcement—but there is a larger group of people who may seek counseling, but choose not to report.

C. Juvenile Justice Committee – Rena Patterson

The Youth Support Program is up and running, with room for more participants. The Adolescent Substance Abuse Workgroup is supposed to be meeting to finalize some details. One question that came up is whether the alcohol class developed by the group would satisfy the requirements of the alcohol class that the high schools are required to offer to students with alcohol offenses. The Sex Offender Workgroup is searching for a provider since the one who had submitted a proposal to provide sex offender treatment has backed out due to a large caseload

D. Data Information Committee – Steve Buswell

The judges do not want to be involved in defining the data that is collected for the juvenile data collection effort. A graduate level statistics student will be interning with the CJCC this summer and will be working on the juvenile data collection project.

E. Courts – Judge Bostrack

The first Mega Settlement Day was a success. The parking citation issue has been remedied with the issuance of administrative citations. The Committee reviewed its workgroups and elected to retain all workgroups but color-code the workgroup chart to show the status of those workgroups. The Case Clearance Workgroup will continue to meet and will consider applying for assistance from the Pre-Trial Justice Institute which provides technical assistance on case processing. Meetings regarding soundproofing were held last month and will be held in March with a goal to get the issues resolved by the end of March. New sentencing orders will be instituted state-wide, thereby eliminating the sentencing order that the Committee just created. The next step to implement Conciliation Court Referees is to have them appointed; however, some concerns about liability have been raised by the Judicial Council and need to be resolved.

F. Community Outreach & Diversity – Carmaine Sturino:

Much discussion was had regarding the lack of trust of government by the public and the fact that this Committee needs to try and “put a face to the justice system,” rather than reaching out to minority populations only when there’s money or other perks to be had from including them. The meeting was productive and re-energizing in that it was a good eye opener of how the public views the justice system and an opportunity to review the mission. Insofar as the Census is concerned, Project FINE already has a plan in place to assist with the census, which does not involve a group activity. Thus, the Committee will simply be providing support, as requested, for the census. The Committee will be assisting with a Human Rights Commission forum at the Maplewood Community Center on April 7, 2010 at 7 p.m. It will also be participating in the 2010 Winona County Fair. The Women Build project is no longer part of COD but is still going strong as a private effort by the Hammering Lil’s (Ladies in the Law). The next COD meeting is March 10, 2010 at 7:30 a.m. at the Kensington Banquet Room.

7. Adjournment: 12:37 p.m.