

**APPROVED MINUTES  
CRIMINAL JUSTICE COORDINATING COUNCIL  
FEBRUARY 3, 2010 MEETING  
THE KENSINGTON BANQUET ROOM**

**Members Present:** CJCC Chair Sally Cumiskey (Court Administrator); Duane Hebert (County Administrator); Fatima Said (Project FINE); Travis Volkman (Goodview Police Dept); CJCC Vice Chair Karin Sonneman (Assistant Public Defender); Craig Brooks (Department of Human Services); J.P. Plachecki (Winona County Bar Association); Paul Bostrack (Winona Police Chief); The Honorable Nancy Bostrack (Winona County District Court Judge); Bruce Nelson (Winona Assistant City Attorney); Justin Green (Public Member); Charles MacLean (County Attorney); Dave Brand (Winona County Sheriff); Lynn Theurer (Community Health Services); Rená Patterson (Corrections' Supervisor); Steve Buswell (Jail Administrator); Judy Gilow-via phone (Public Member); Mena Kaehler (County Commissioner).

**Members Absent:** Gerry Krage (City Council Member).

**Guests Present:** Kalene Engel (CJCC Executive Director); Victor Souders (CARE Program); Kevin Kearney (Winona Police Department-proxy for Gerry Krage); Carmaine Sturino (Chair of Community Outreach & Diversity); Colleen Norwell (Public Defender Intern).

**Minutes by Kalene Engel.**

1. **Call to Order** – 12:05 P.M.
2. **Review/revise/approve Agenda for February 3, 2010 meeting:** Approved with the addition of 4.B. Discussion Item – Student Interns (Sally Cumiskey).
3. **Review/revise/approve draft Minutes from January 6, 2010 meeting:** Approved without changes.
4. **General Business**

A. **Discussion Item: Number of CJCC-related Meetings (Chuck MacLean):**

Although he has been impressed with the ability of the Winona Community to work together and is proud of what the CJCC has accomplished, Chuck MacLean feels that the CJCC has created a bureaucracy of meetings which he finds it difficult for he or his staff to attend. He feels that the CJCC needs to focus on a few key goals. Judy Gilow and Sally Cumiskey noted that we must consider the number of meetings in context with what we have accomplished in light of the mission statement. Sally Cumiskey noted that of the list of items that the CJCC was working on or had worked on, 99% of them were right on point with our mission statement. Kalene Engel reported that many of the workgroups were not active because they had accomplished the purpose(s) for which they were established. Carmaine Sturino noted that the workgroups reported back to the Committees and the Committees reported to the CJCC, such that one would not have to attend all of the workgroups to know what was happening. She further noted that reducing the number of workgroups on the chart may give the impression to others (for grant purposes and otherwise) that we are downsizing. Justin Green reviewed the purpose of the strategic planning sessions (which are held annually in August/September) and noted that those sessions would be the time to define goals and review the vision/mission. If the Committees veer off track, the Council's job is to get them back on track in terms of the vision/mission. All agreed that the

Committees should re-evaluate the workgroups and committee objectives in light of the vision and mission statement.

**B. Discussion Item: Student Interns (Sally Cumiskey)**

Sally Cumiskey reminded everyone that the CJCC has a student internship program which is available for use by CJCC members. Many interns have been placed through the program and the quality of the interns has been excellent. A website has been created on which internship opportunities can be posted: [www.winonainternships.com](http://www.winonainternships.com). Anyone interested in posting an internship or learning more about the program should contact Kalene Engel.

**5. Committee Reports**

**A. Crime Prevention – Paul Bostrack/Kevin Kearney**

The Social Host Ordinance recommended by the CJCC last meeting has passed. After posting and a second meeting, the ordinance should go into effect on February 19<sup>th</sup>. The County is also looking into adopting a Social Host Ordinance. A draft of the Best Practices ordinance has been compiled and will soon be reviewed by alcohol retailers in the area to get their input. Depending upon the results of the review (which so far as been positive), the next step would be to bring it before the Winona City Council. Chuck MacLean suggested that the Crime Prevention Committee consider working on the issue of working security cameras for downtown business, as that would assist greatly in criminal prosecutions. He also suggested compiling a list of which businesses had working security cameras and what areas those cameras covered. This might be something that could be incorporated into Best Practices. Next meeting: February 15, 2010 at 2:30 p.m.

**B. Juvenile Justice – Rena Patterson**

Rena Patterson distributed an informational sheet on the Youth Night Campus, which will begin on February 16, 2010. The program will be offered five days per week from 3:00 – 9:00 p.m. and will be held at the existing Family and Children’s Center location until the new FCC building is remodeled. Dr. Tim Wright gave a presentation on youth sex offenders. One of the main themes in his presentation was that if the children involved are youth—like under 12—don’t treat them like sex offenders. The Sex Offender Workgroup is still attempting to locate a provider, as the one they had previously requested is booked. The Diversion Workgroup is attempting to work on a point system for diversions. Next meeting: February 19, 2010 at noon at 5<sup>th</sup> floor DOC Conference Room.

**C. Data Information Committee – Steve Buswell**

A juvenile justice flowchart and data elements chart were distributed at the meeting. Mark Anderson, IT Director, was present and stated that a database could be created to store the data that the group wanted to track—but that the data would need to be defined. Some concern about confidentiality of data was expressed. Another issue was what input, if any, would the judges like to have on the data elements collected. Steve Buswell spoke to Judge Bostrack and this issue will be discussed at an upcoming judge’s meeting. Mark Anderson will speak with Dakota County about its juvenile justice system, since Dakota County has probably already addressed some of the confidentiality and other issues that the Data Information Committee is concerned about. He will also speak with an individual about database creation. Next meeting: TBA.

#### **D. Courts – Judge Bostrack:**

Case clearance rates were discussed and a workgroup was formed to address this issue. The workgroup has met but has not yet reported back to the Committee. Brian Glodosky requested that DWI cases be streamlined. Inconsistency in assessing public defenders fees was identified as a problem and Karen Duncan will be meeting with the judges on February 12<sup>th</sup> to discuss this issue. E-complaints was discussed and, because of the bugs that are still being worked out, it was decided that this matter would be tabled for six months. The State Court Administrator's Office notified Winona County that parking warrants are not being done correctly because they are administrative tickets over which the courts have no jurisdiction. Next Meeting: February 18, 2010 at 8:00 a.m. at Courthouse Jury Room.

#### **E. Community Outreach & Diversity – Carmaine Sturino**

The main focus of the last COD meeting was the Census; in fact, the meeting took place just before a Census Meeting. The Committee would like to host two meetings—one in St. Charles and one at Maplewood—in which the subject of Census and some other important immigrant issues are discussed. Two possible topics for the other issue are driver's licenses and a human rights video (which the Human Rights Commission would like the CJCC to co-sponsor).

The Habitat for Humanity Women Build fundraising efforts are starting. Julie Schoener of the Department of Corrections has asked for the workgroup's help at a concert by John McAndrew (of the recovery community) that will be given in June. The CJCC team would provide volunteer support for the event, and get credited as the team raising funds for Habitat for Humanity Women Build, but would not be featured on any advertising. Women Build is also selling cards, for a donation of \$5, to raise funds. Chuck MacLean noted that government employees and officials needed to be cautious in fundraising efforts.

#### **F. Jail & Jail Alternatives – Craig Brooks**

The Committee has narrowed its focus temporarily to be an advisory group for the CARE Program; however, if the CJCC wants it to focus on any other topics, please let Craig Brooks know. Three *released* inmates are participating in the CARE Program; one has become CARE's first failure. Two students are assisting with data collection and the first grant progress report has been submitted. With the help of Justin Green, a liaison between the Poverty Roundtable and CARE/Fresh Start has been identified. This person will help ensure that request for donations, etc. are met—but not exceeded. A movie presentation about the CARE Program was shown to the Committee and is also posted on the CARE page of the CJCC website. CARE staff is available to show this presentation to any group/organization expressing an interest in viewing it. Several of the CARE workgroups have completed work, including the Community Partners Workgroup. The Assessment & Procedures group is continuing to meet until it develops the policy & procedures manual. Fresh Start housing opened with two beds. Meetings are being arranged to discuss financial procedures/eligibility for housing and other public resources as well as child support. Additional gaps in services were identified by the group as follows: flexible funding for unbudgeted expenses; temporary backlog on CD evaluations and medications. Craig Brooks encourages the CJCC to identify and report on any perceived gaps so that they can be addressed by the Committee. Next Meeting: February 23, 2010 at 1:30 p.m. at Kensington Activity Room.

#### **7. Adjournment: 1:07 p.m.**