

**APPROVED MINUTES  
CRIMINAL JUSTICE COORDINATING COUNCIL  
JANUARY 6, 2010 MEETING  
THE KENSINGTON BANQUET ROOM**

**Members Present:** CJCC Chair Sally Cumiskey (Court Administrator); Duane Hebert (County Administrator); Gerry Krage (City Council Member); Fatima Said (Project FINE); Travis Volkman (Goodview Police Dept); CJCC Vice Chair Karin Sonneman (Assistant Public Defender); Craig Brooks (Department of Human Services); J.P. Plachecki (Winona County Bar Association); Paul Bostrack (Winona Police Chief); The Honorable Nancy Bostrack (Winona County District Court Judge); Bruce Nelson (Winona Assistant City Attorney); Justin Green (Public Member); Charles MacLean (County Attorney); Dave Brand (Winona County Sheriff); Lynn Theurer (Community Health Services).

**Members Absent:** Rená Patterson (Corrections' Supervisor); Steve Buswell (Jail Administrator); Judy Gilow (Public Member); Mena Kaehler (County Commissioner).

**Guests Present:** Kalene Engel (CJCC Executive Director); Ron Ganrude (Deputy Sheriff); Victor Souders (CARE Program); The Honorable Mary Leahy (District Court Judge); Michele Rudnik (DOC-proxy for Rená Patterson); Kevin Kearney (Winona Police Department); Doug Stokes (Winona County Jail)

**Minutes by Kalene Engel.**

1. **Call to Order** – 12:04 P.M.
2. **Review/revise/approve Agenda for January 6, 2010 meeting:** Approved without changes.
3. **Review/revise/approve draft Minutes from December 2, 2009 meeting:** Approved without changes.
4. **General Business**

Action Item: Social Host Ordinance (Gerry Krage): The proposed City of Winona Social Host Ordinance was distributed with the meeting package with the idea that all would have a chance to review and offer any revisions. No revisions were suggested; however, it was suggested that Officer Kevin Kearney and Chief Bostrack present the ordinance to the City Council. Lynn Theurer also noted that if the ordinance were successful at the city level, she would like to see it go county-wide, and would enlist Sheriff Brand in those efforts. By consensus, the group recommended the passage of the Social Host Ordinance, first by the City Council and ultimately by the County Board.

**5. Committee Reports**

**A. Juvenile Justice – Kalene Engel**

No meeting was held in December. However, a NACo webinar was played on December 17, 2009 at the Community Health Services Conference Room with 11 people in attendance; others watched on their own computer. Links to the webinar, a JDAI pamphlet and a short JDAI informational video will be sent to Council members by Director Engel. The next meeting is on January 8, 2010 at noon at the DOC Conference Room.

## **B. Data Information Committee – Kalene Engel**

At its December 16, 2009 meeting, the committee members identified what data elements they could provide. Stephanie (Sheire) Nuttall had started a spreadsheet for all juvenile cases for 2008-2009 so the committee agreed to use that spreadsheet to compile the data. The original idea was to have everyone give Stephanie their data so that she could add to her spreadsheet. However, Kalene has talked to Mark Anderson (IT) who indicated that there was a way to set up a spreadsheet to allow for sharing between departments. He is willing to come to the next data committee meeting, which is not yet scheduled. At that meeting, the precise data elements to be collected will need to be better defined.

## **C. Courts – Judge Bostrack:**

The primary issue discussed at the committee meeting (and thereafter in the newspapers) was the case clearance rate. The judges are going to add two mornings per month to the court calendar for default omnibus issues. The committee will also be addressing the issue of case clearance. Sentencing orders, which were developed approximately a year ago, have proved to be problematic and will be discontinued. Conciliation court referee training is set for January 25, 2010 from noon to 2:00 p.m. for attorneys interested in serving as referees. The cost of the training is \$50 per person and it qualifies for two CLE credits. The next meeting is January 21, 2010 at 8:00 a.m. at the courthouse.

## **D. Community Outreach & Diversity - Karin Sonneman:**

The Committee met on December 23, 2009 where Bob Bambenek, County Recorder spoke about the 2010 census. The state is in danger of losing a congressional seat due to the census. The census determines funding for many things and estimates show that each person counted equates to \$1,400 per year in funding. Many other groups have joined the effort to have an accurate census count, including the COD Committee, League of Women Voters and the County. Importance is being placed on having accurate counts of immigrants and students. Lynn Theurer is compiling a list of federally funded activities to give to Mr. Bambenek so that he can determine what Winona County would lose with an inaccurate census count. The next COD meeting is scheduled for January 13, 2010 at 8:00 a.m. at the Riverport Inn. Immediately following the COD meeting will be a meeting about the census.

## **E. Jail & Jail Alternatives – Craig Brooks**

The group met on December 22, 2009 with its primary focus on serving as an advisory group for the CARE Program. However, if people have other issues that they would like the JJA Committee to address, they should feel free to bring them up. The CARE Program is now fully staffed and has developed informational brochures. Definitions have been decided upon for “target population” and “recidivism.” A Community Partners workgroup is in the process of compiling information about resources in the community. The LSI-R (Level of Service Inventory-Revised) has been selected as the assessment tool for the CARE Program and several people have undergone LSI-R training. The Procedure workgroup has met and will continue to meet to develop policy and procedure. The committee also discussed gaps in the community for the people that the CARE Program is attempting to serve and will continue to work on identifying these gaps. CARE will be creating informal and formal linkages with other parts of the system such as ORC, Workforce Center and DHS. Fresh Start should be open very soon. The ministerium would like to establish a point person to deal with requests for CARE/Fresh Start and the churches and Justin Green is in the process of recruiting someone for this task. The CARE

staff is in the process of developing a 15 minute Powerpoint presentation about the program. If you are interested in having this presented to your staff, please contact Victor Souders or Cindy Czarnomski. CARE has experienced some early successes with its clientele. The next meeting is on January 26, 2010 at 1:30 in The Kensington Banquet Room.

#### **F. Crime Prevention Committee – Gerry Krage:**

Much of the December 14, 2009 meeting was spent on discussing the Best Practices Program. A draft of a Best Practices Program was distributed to Committee Members who encouraged the draft to be shared with the Tavern League for review/comment. The Tavern League, though initially skeptical, embraced the Best Practices concept and came up with some of its own suggestions for improving the program, including suggestions for de-escalating fights. The Tavern League will be coming back to the Crime Prevention Committee with its recommendations and then the draft will be distributed to all city liquor licenses holders for review/comment. The biggest benefit of the program will be the alcohol retailer training, since 75% of the bartenders will need to attend the training. Other benefits include discounts on dram shop insurance and fewer contacts with law enforcement. This whole process of review/revision will likely take three months. The issue of the minor consumption letter was referred back to the COD Committee. The Tavern League is working extremely well. The Downtown Tavern League prefers to have its own group but is open to becoming part of a larger city or county-wide group which meets less frequently.

#### **6. Other:**

- **Legislative Visit:** Karin Sonneman is heading up the Legislative Visit workgroup and will be sending out an e-mail soon to all Council members regarding a legislative visit in February or March.
- **Project FINE:** The Project FINE Annual Report to the Community is on February 2, 2010 from 5-7 p.m. at St. Marys University. All Council members should have received an invitation.

#### **7. Adjournment:** 12:45 p.m.